

Gordon Ford Administrative Council Minutes

Thursday, April 2, 2009

The Gordon Ford College of Business Administrative Council met at 9:00 a.m. in Grise Hall 443. Bill Tallon, Bob Reber, Steve Wells, John Wassom, Zubair Mohamed, Chris Brown, Rick Shannon, Bill Davis and Bob Hatfield were present.

Dr. Tallon thanked everyone for attending the new building meeting yesterday. We will meet again on Thursday, April 9 and office associates will be invited.

Dr. Tallon opened the meeting for announcements.

Dr. Hatfield spoke about his marketing plans and speaking arrangements for this Spring.

Dr. Brown expressed concerned about the library budget cuts. Dr. Tallon asked Dr. Brown to send him a detailed email about his concerns.

Dr. Mohamed announced that Brian Sullivan won a competition with the New York Times. He will send Lynn Minton details for a press release.

Dr. Wassom said they have put together a group of mentors for African American male students.

Dr. Wells announced that on Thursday evenings Beta Alpha Psi brings in representatives to speak to students. Discussion was held about how student organizations should be promoting their events. It was suggested that an electronic form be posted to the website so students and faculty can enter speakers/events they have coming up.

Dr. Tallon congratulated Dr. Wells on accreditation and announced a press release will go out Monday.

Dr. Reber will be sending out information on the National City Bank Scholarship soon. He asked the chairs to encourage their top students to apply.

Dr. Tallon asked for approval of the minutes. The minutes were approved with two changes.

Dr. Tallon passed around the etiquette book that will be distributed to everyone that attends Career Day on April 22, 2009. Dr. Tallon suggested inviting the Gatton Academy students. It was suggested that the departments set up tables on the 4th floor. Employers will be set up on the 2nd floor.

Regarding the Gordon Ford Scholars, Dr. Tallon opened discussion about the document he emailed earlier in the week. It was agreed that a GPA of at least 3.75 for cumulative and 3.75 for business major cumulative.

Dr. Tallon opened discussion for eligibility for faculty awards. He said guidelines need to be established and documented. It was decided that the awards committee should establish these guidelines. Dr. Reber will schedule a meeting with them this semester.

It was decided that the GFAC Summer Retreat will be held on Thursday, July 16 and Friday, July 17.

Dr. Tallon distributed results from the Desired New Employee Skills survey given to the Business Advisory Council. Discussion was held about communication and professional skills and what can be done to help students acquire these skills.

Dr. Tallon asked for changes or suggestions to the Hays Watkins Fellowship process.

Dr. Wassom asked for any changes or suggestions for the faculty handbook.

Dr. Tallon reviewed the upcoming events for April .

Kristina distributed the awards program and asked for corrections.

The next meeting is scheduled for Thursday, April 16.

The meeting was adjourned at 11:15 a.m.