

Minutes of the Gordon Ford Administrative Council November 1, 2007

The Gordon Ford Administrative Council met on November 1, 2007 at 9:00 a.m. in Grise Hall 443. Members present were Dr. William Tallon, Chair, Dr. Jeff Butterfield, Dr. Bob Hatfield, Dr. Zubair Mohamed, Dr. John Wassom, Dr. Rick Shannon, Dr. Richard Aldridge, Dr. Bill Davis, and Dr. Bob Reber.

Dr. Tallon called the meeting to order.

Dr. Tallon announced that President Gary Ransdell will meet with Lynne Richardson from the accreditation team on Friday, November 2.

Dr. Tallon briefed the council on the Deans Meeting with the President. He said Dr. Ransdell made it clear that ORP is not entitled, it does not have to be for five years, and it should be tied to your staffing plan. The President spoke of new construction with Potter and the Honors College split off from the GFCOB. He said the President wants to be the first university to offer a gaming and casino major.

Dr. Jeff Butterfield said his department is working on 2+2 options and marketing profiles of students.

Dr. Tallon announced that the Hays Watkins Lecture Series will take place on Thursday, November 8 with a reception at 2:30 followed by the lecture at 3:30. Card readers will be available and all students should be encouraged to attend. Dr. Tallon will send an email reminder out to all faculty.

Dr. Tallon announced the Homecoming Brunch will be on Saturday, November 10 at 11 a.m. He said all faculty, staff, spouses and guests are welcome.

Dr. Tallon asked for volunteers for the Assurance of Learning Committee. Paula Potter, Rick Shannon and Michelle Lane were added to the list.

Dr. Rick Shannon said that Dr. Doug Fugate has agreed to be a representative on the cultural enhancement committee as long as it doesn't meet every week.

Dr. Shannon said the Sales Center is coming along. They have acquired two Charter Sponsors and are working on a third. A Charter Sponsor commits to give \$10,000 over three years. Lukas Forbes is the Director and point person for the Center. Dr. Shannon met with Dennis George on assessment and came up with five assessments for this year. In the search for a sales person, one person withdrew and the 2nd person got a \$30,000 higher offer elsewhere. A previous candidate is sending their application again.

Dr. Hatfield met with Randy Capps, the Provost and Dr. Tallon on permission to collect fees to run the Saturday MBA program. The only issue the Provost sees is how the fee is collected, such as a lump sum on one invoice. Dr. Hatfield is working with Lynne and Cody on marketing and advertising for the program to roll out in the fall of 2008. Faculty that teach will receive a stipend.

Dr. Zubair Mohamed said they are searching for a replacement for Leo's position. He announced that six students will visit India in January. He also said the 2+2 classes for business administration are ready.

Dr. John Wassom said the Community College should be finished over Christmas Break. He said he sent an email on assessment and would like a reply as soon as possible. He announced that on November 16 there will be reception honoring Ray Cravens 50 years of service with WKU at 1:45 in the lobby of the community college.

Dr. Bill Davis announced that the BB&T position advertisement will go out today.

Dr. Rick Aldridge said there are three searches taking place in the accounting department with 17 candidates. They will begin reviewing applicants soon and will ask the Provost for competitive salaries.

The minutes from the October 18, 2007 meeting were reviewed and approved.

Dr. Tallon began discussion on the Endowed Professor Policy. He said the purpose of the policy is to have something to give to donors when they are putting together proposals. Dr. Tallon said an endowed professor is \$1 million and an endowed chair is \$2 million. A discussion was held on the criteria and guidelines for all nominees and Dr. Tallon said he would email Dr. Miller for a more detailed description. It was decided that the review committee should be five persons instead of four. The five should consist of 2 members only from the department hiring. It was also decided that current chairs are not grandfathered in by this clause and are subject to the same review. This policy will be approved at the next meeting.

The group adjourned at 11:10 a.m. and the next meeting will be November 15, 2007.

Dr. Reber added that once passwords are reset in Digital Measures, Debbie does not know them.