

APPROVED

Minutes of the Gordon Ford Administrative Council
March 29, 2007

The Gordon Ford Administrative Council met on March 29, 2007 at 9:00 a.m. in Grise Hall 443. Members present were Dr. William Tallon, Chair, Dr. Jeff Butterfield, Dr. Indudeep Chhachhi, Dr. Zubair Mohamed, Dr. John Wassom, Dr. Rick Shannon, Dr. Richard Aldridge, and Dr. Bob Reber.

Dr. Tallon called the meeting to order. Department Chairs discussed current activities in their respective areas.

The minutes of the March 1, 2007 meeting were reviewed and approved.

Dr. Tallon discussed holding an open forum to give faculty an opportunity to discuss the Promotion & Tenure Guidelines in an effort to finalize.

Dr. Reber mentioned that some of the paper work was missing for the recent hires and handed out a list of what was needed in order to finalize the process.

WKUSES comments were distributed for review.

Dr. Tallon announced several key dates:

- 4/11/07 – Beta Gamma Sigma Awards Dinner;
- 4/19/07 – Hays Watkins Speaker – Richard Wolfe;
- 4/26/07 – Provost's work day for all Department heads;
- 4/27/07 - GFCB 10th Annual Awards Banquet.

The decision was made to form a committee to select the college award winners and Dr. Reber would chair the committee.

AQ/PQ minimum baseline requirements were discussed. All agreed that the requirements should be communicated to all faculty.

The group adjourned at 11:00 a.m. and will meet again on April 19, 2007.