

APPROVED

Minutes of the Gordon Ford Administrative Council February 15, 2007

The Gordon Ford Administrative Council met on February 15, 2007 at 9:00 a.m. in Grise Hall 443. Members present were Dr. William Tallon, Chair, Dr. Rick Shannon, Dr. Indudeep Chhachhi, Dr. Robert Hatfield, Dr. Zubair Mohamed, Dr. John Wassom, Dr. William Davis, Dr. Richard Aldridge, and Dr. Bob Reber.

Dr. Tallon called the meeting to order. Department Chairs presented current activities in their respective areas.

The minutes of the February 1, 2007 meeting were reviewed and approved.

The James Marshall Living & Learning Community was discussed. Dr. Tallon mentioned a meeting scheduled for Tuesday, February 20, 2007 with James Marshall and Housing and Residence Life to discuss the project in more detail.

Dr. Tallon discussed the upcoming budget as it relates to salary/merit increases. There was a discussion as to the exact percentages available this year and the chairs asked for clarification on some of the issues surrounding the percentage distribution. Dr. Tallon said he would follow up with the Provost.

Dr. John Wassom was nominated and agreed to serve as the GFCB representative on the Faculty Handbook Committee. Dr. Wassom requested the chairs to email him any problems they have identified in the handbook.

The chairs were asked to think about how to proceed with the course scheduling coordination, and the topic will be addressed in a future meeting.

Dr. Reber announced that Debbie Burch is now responsible for updating SEDONA. She will assist faculty and act as a help desk for Sedona, but faculty are encouraged to continue to do their own vita updating.

It was decided that GFCB would not renew the Business Week agreement for the coming academic year.

Dr. Reber will address the problems surrounding off campus program support as it pertains to our extended campuses. It was suggested that the GFCB provide these campuses with a schedule of what we can do and let them decide what courses to offer.

Dr. Tallon requested that all departments submit the names of the student organization presidents so he could invite them to be a member of the Student Advisory Council.

Dr. Tallon also requested all departments to submit upcoming events, i.e. guest speakers, presentations, etc. to Marilyn for inclusion on the newly developed GFCB calendar.

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It was agreed that the deadline for submission of award recipients (outstanding Junior and Senior) for the annual awards dinner be changed from March 1 to March 9.

Dr. Tallon reminded the group of all of the upcoming meetings and events and encouraged their participation in same.

An update on the clicker issue was presented and was noted that there is not a great deal of interest from the students. Dr. Tallon suggested that one class be identified to use the clickers on an experimental basis. The college would underwrite the expense and determine upon completion of this sampling if it is an issue worth pursuing on a college-wide basis.

The March 15th GFAC meeting was cancelled due to Spring Break.

The group adjourned at 11:00 a.m. and will meet again on March 1, 2007.