

APPROVED

Minutes of the Gordon Ford Administrative Council February 1, 2007

The Gordon Ford Administrative Council met on February 1, 2007 at 9:00 a.m. in Grise Hall 443. Members present were Dr. William Tallon, Chair, Dr. Jeff Butterfield, Dr. Indudeep Chhachhi, Dr. Robert Hatfield, Dr. Zubair Mohamed, Dr. John Wassom, Dr. William Davis, Dr. Rick Shannon, Dr. Richard Aldridge, and Dr. Bob Reber.

Dr. Tallon called the meeting to order. Department Chairs presented activities in their areas at present.

The minutes of the January 11, 2007 meeting were reviewed and approved.

Dr. Reber mentioned a sexual harassment incident that is currently under investigation at WKU and reminded the group of the procedures to be followed if such should occur in the GFCB. Dr. Tallon suggested that in order to err on the side of caution, any complaint should be documented and brought to the Dean's office.

The group agreed on Friday, April 27, 2007 as the date of the 10th Annual Awards Banquet. Dr. Hatfield agreed to emcee again this year. The length of the program was mentioned and the group agreed that all effort would be made to keep it as streamlined as possible. All agreed to have the names of their outstanding Junior and Senior students to Marilyn by March 1.

Dr. Tallon distributed AACSB White Papers on AQ and PQ faculty and asked the chairs to review in preparation of our AACSB Peer Review Team visitation in October.

Dr. Tallon initiated discussion about continuing the Business Week agreement. The Chairs were asked to report back after meeting with their faculty as to whether this agreement should be continued.

Adding additional sections of BA 175 was discussed. Dr. Tallon stated that he wanted to ensure that there would be sufficient capacity in the course in the fall for any freshman who wishes to enroll in it.

Classroom clickers were discussed. Chairs were asked to ask their faculty if they would use clickers if they were required and possibly provided. Having the college share the cost of the clickers was discussed.

The Study Abroad program was discussed in terms of how to overcome the deficit created by the imbalance between foreign students coming to WKU versus WKU students going abroad. The group agreed to revisit/revise the agreement with Academic Affairs.

WKUSES was discussed and Dr. Reber agreed to develop a generic set of core questions and submit them to the chairs for review/discussion/their input.

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Summer Research Grants deadline is February 15, 2007.

The MBA program was discussed regarding learning outcomes and curriculum review.

The group adjourned at 11:00 a.m. and will meet again on February 15, 2007.