







**SEMESTER # 4** \_\_\_\_\_

Course 1	Course 2	Course 3	Course 4
Prerequisite 1	Prerequisite 2	Prerequisite 3	Prerequisite 4
Prereq Satisfied 1	Prereq Satisfied 2	Prereq Satisfied 3	Prereq Satisfied 4

Semester Program Approved: \_\_\_\_\_  
Program Advisor Department Head

**Timetable for Thesis Presentation, Defense, and Submission:**

**Semester of Graduation:**

Week One: Student MUST select a presentation date with the Seminar Coordinator: Date Scheduled: \_\_\_\_\_

Week Two: Schedule Written Examination with Advisor.  
Date Scheduled: \_\_\_\_\_

Schedule Oral Examination with committee members.  
Date Scheduled: \_\_\_\_\_

- Week Nine: Final Draft copy submitted to the committee chair for review.
- Week Eleven: Written Examination (may also be scheduled in week twelve).
- Week Twelve: Final Draft submitted to the committee members for review. One copy must be made available in the Department office.
- Week Thirteen: Public Presentation of Research Project in Department Seminar
- Week Fourteen: Revised Thesis Submitted to Graduate School (check dates).
- Week Fifteen: Oral Examination and Defense with committee members.
- Week Sixteen: Graduation.

**NOTE:** The draft thesis submission, research presentation, written examinations, and the oral examination may be scheduled earlier than required, but they **MAY NOT** be scheduled later than required.

Students MUST allow three weeks (21 days) between submission of the final draft to the Committee Chair for review and submission of the final revised draft to the full committee. The final thesis draft MUST be available to all faculty at least five working days prior to the public presentation. If a student cannot adhere to this schedule, she/he must defer completion of the program until the following semester. Poor planning by the student does not obligate the faculty to accelerate this schedule!