Cortney M. Paris

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# EDUCATION

Master of Arts in English, Western Kentucky University Dec. 2014

Courses included: Rhetoric & Writing, Theories in Rhetoric & Composition, and Practicum in Writing Instruction.

Certificate in Instructional Design, Western Kentucky University Expected May 2019

Courses included: Instructional Design Foundations & Systemic Instructional Design

Bachelor of Fine Arts in Creative Writing, Morehead State University May 2012

Magna Cum Laude. Minor in Print Media Production.

Thesis: “Things Left Unsaid: Our Connections and Disconnections” Fiction.

# Teaching Experience

Adjunct English Instructor Jan. 2014 – Present

Western Kentucky University, Bowling Green, KY

ENG 100 Intro to College Writing [7 sections total; 21 credit hours]

ENG 300 Writing in the Disciplines [14 sections total; 42 credit hours]

Adjunct English Instructor Sept. – Dec. 2017

Daymar CollegE, Bowling Green, KY

ENG 101 Skills for English Composition [2 sections total; 6 credit hours]

ENG 201 English Composition I [1 sections total; 3 credit hours]

Adjunct English/Writing Instructor Aug. 2015 – Dec. 2017

Volunteer State Community CollegE, Gallatin, TN

ENG 0810 Skills for English Composition [3 sections total; 9 credit hours]

ENG 1010 English Composition I [9 sections total; 27 credit hours]

ENG 1020 English Composition II [1 section; 3 credit hours]

Adjunct English Instructor Aug. 2016 –May 2017

Southcentral Kentucky Community & Technical College, Bowling Green, KY

ENG 101 Writing I [3 sections total; 9 credit hours]

ENG 102 Writing II [1 section; 3 credit hours]

ENG 161 Intro to Literature [1 section; 3 credit hours]

English Composition Instructor June-July 2016

WKU Upward Bound, Bowling Green, KY

Taught summer composition courses to high school students from rural areas

# Professional Development

* Pedagogicon, Eastern Kentucky University May 2016
* Kentucky Convergence Conference, Western Kentucky University Nov. 2015
* Blended Learning Bootcamp, Western Kentucky University Summer 2015

# Work Experience

Administrative Assistant Feb. 2018 – Present

Forest PArk Baptist Church, Bowling Green, KY

Performed clerical duties like copying and record keeping

Designed, printed, and sent out weekly & monthly publications

Answered phones and emails

English Emporium Tutor Sept. 2014 – May 2016

SouthCentral Kentucky Community & Technical College, Bowling Green, KY

Assisted students with in developmental blended learning classes.

One-on-one tutoring in writing skills, grammar, and APA style.

Worked with non-traditional and international students.

Summer Writing Center Tutor June – Aug. 2014

Western Kentucky University Department of English, Bowling Green, KY

Tutored 20 hours per week as sole summer tutor.

Performed data entry.

Revised Tutor Training Manual.

Summer Programs Counselor June – July 2013

the Center for Gifted Studies, Bowling Green, KY

Supervised a group of 10-12 middle and high school girls outside of classes.

Planned and implemented extracurricular activities.

Graduate Assistant Jan. – Dec. 2013

Western Kentucky University Department of English, Bowling Green, KY

Tutored in the Writing Center at WKU, 20 hours per week.

Answered phone and email.

Scheduled appointments.

Planned and implemented a citation workshop for students.

Revised the MLA citation handout used by the Writing Center.

ITV Facilitator Jan. 2010 – May 2012

Morehead State University Distance Learning, Morehead, KY

Operated the equipment for distance learning classes.

Assisted professors with technical difficulties.

Assisted with training for new facilitators.

# VOLUNTEER EXPERIENCE

Facilitator June 2015 & 2016

Hugh O’Brian Youth Kentucky Leadership Seminar

Facilitated discussion about speakers in a group of 10 students.

Conference Organizer 2012- 2014

WKU Undergraduate Conference on Literature, Language, and Culture

Selected papers to be read at the conference.

Moderated a panel at the conference.

Designed program.