

INTERNSHIP IN STUDENT AFFAIRS STUDENT EVALUATION

Internship Student Supervised: _____

Internship Site: _____

Please respond to the following questions regarding the Internship student you supervised this term.

PART I

- 1) How would you characterize the student's general knowledge of the student affairs profession?

- 2) How well does the student understand the mission and overall goals of your particular unit?

- 3) Based on their internship experience, what do you see as the student's strengths with respect to student affairs (or related) work:

- 4) By the same measure, what are some areas in which the student needs enhancement?

- 5) If you had a position to fill, would you consider hiring this student on a full-time basis? Why or why not?

PART II

Please evaluate the student intern on each of the following items using the scale listed below:

1 = Poor

2 = Fair

3 = Average

4 = Good

5 = Excellent

NA = Non-Applicable (or No Opportunity to Observe)

Please provide observations/comments as appropriate.

Student Affairs Skills/Competencies

A. Planning Skills

1 2 3 4 5 NA

Observations/Comments: _____

B. Organizational Skills

1 2 3 4 5 NA

Observations/Comments: _____

C. Budgeting Skills

1 2 3 4 5 NA

Observations/Comments: _____

D. Time Management Skills

1 2 3 4 5 NA

Observations/Comments: _____

E. Decision-Making Skills

1 2 3 4 5 NA

Observations/Comments: _____

F. Problem-Solving Skills**1 2 3 4 5 NA**

Observations/Comments: _____

G. Professional Ethics**1 2 3 4 5 NA**

Observations/Comments: _____

H. Commitment to Diversity**1 2 3 4 5 NA**

Observations/Comments: _____

I. Creativity**1 2 3 4 5 NA**

Observations/Comments: _____

J. Ability to Delegate**1 2 3 4 5 NA**

Observations/Comments: _____

K. Motivation**1 2 3 4 5 NA**

Observations/Comments: _____

L. Communication Skills**1 2 3 4 5 NA**

Observations/Comments: _____

M. Professional Potential**1 2 3 4 5 NA**

Observations/Comments: _____

N. Leadership Potential**1 2 3 4 5 NA**

Observations/Comments: _____

Helping Skills/Competencies**O. Human Relations Skills****1 2 3 4 5 NA**

Observations/Comments: _____

P. General Assessment Skills**1 2 3 4 5 NA**

Observations/Comments: _____

Q. Risk Assessment/Management Skills**1 2 3 4 5 NA**

Observations/Comments: _____

R. Crisis Intervention Skills**1 2 3 4 5 NA**

Observations/Comments: _____

S. Facilitation Skills**1 2 3 4 5 NA**

Observations/Comments: _____

T. Consultation Skills**1 2 3 4 5 NA**

Observations/Comments: _____

U. Referral Skills**1 2 3 4 5 NA**

Observations/Comments: _____

V. Multicultural Skills**1 2 3 4 5 NA**

Observations/Comments: _____

W. Advocacy Skills**1 2 3 4 5 NA**

Observations/Comments: _____

I have met with the Internship student assigned to my unit and we have discussed this evaluation in detail. I have also provided the student with a copy of this evaluation for his/her records.

Student signature_____
Date_____
Site Supervisor signature_____
Date