Staff Leadership Institute
2023-2024 Application to Participate

Applicant Name: _____

Day / Work Phone Number: _____

Work Address: _____

Email Address: _____

Current WKU Position: _____

Time in Current Position: _____

Briefly describe your job responsibilities: _____
_____
_____
_____
_____

Previous position held @ WKU (if applicable): _____
_____
_____
_____
_____

Participating in the WKU Staff Leadership Institute is voluntary. Why do you want to be a part of this program? _____
_____
_____
_____
_____

Tell us about some of your non-work related activities, such as community volunteer work, etc.
_____
_____
_____
_____

Have you served in a leadership role in any organization? Please describe:
_____
_____

Applicant Commitment:

If selected, I understand that I must attend all sessions to successfully complete the Staff Leadership Institute program. Sessions will be held for a full day approximately once every three weeks. I commit to attend and participate in each session. Although emergencies do occur, I understand that if I miss more than a total of four hours from all sessions, I will not receive a completion certificate. I give my permission for photographs and/or videos taken during class to be used for educational and/or promotional materials for Staff Senate, Human Resources, or Continuing & Professional Development.

Applicant Signature: _____

Date: _____

Departmental Commitment:

This application has the full support of this office, which includes the time required to participate in the program. I understand that the $600 fee for the course will be charged to our banner index number, provided below.

Name of Department: _____

Banner Index Number: _____

Comments:

_____
_____

Supervisor Name: _____

Supervisor Email Address: _____

Supervisor Signature: _____

Date: _____

Application Deadline: September 18, 2023

Send completed form/scan as an email attachment to cpd@wku.edu or mail/deliver to: Staff Leadership Institute, WKU Continuing & Professional Development, KCC 133. Contact WKU CPD at 270-745-1912 or cpd@wku.edu with any questions.

WKU is an Affirmative Action/Equal Opportunity Employer committed to Diversity, Equity, and Inclusion. All staff employees are encouraged to apply.