**Laboratory Safety Training Checklist**

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| **Laboratory Supervisor/ Trainer** |  |
| **Laboratory Worker** |  |
| **Date of Training** |  |
| **Laboratory Location** |  |

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| **🗸** | **Training Topic** |
|  | Location, use, necessity and maintenance of personal protective equipment |
|  | Location and proper use of fire extinguishers, first aid kit, eye wash, and safety shower |
|  | Emergency plan, phone numbers, and evacuation procedures |
|  | Reporting spills and injuries/near-misses to laboratory coordinator/PI |
|  | Laboratory-specific standard operating procedures |
|  | All Biohazards present in laboratory and appropriate handling and containment |
|  | Identifying an exposure to biohazards and health risks associated with working with applicable biological materials |
|  | Use and location of proper disinfectants, decontaminants, and autoclave |
|  | Physical and health hazards of chemicals |
|  | Signs and symptoms associated with hazardous chemical exposure |
|  | Location of Safety Data Sheets (SDS) |
|  | How to read SDS/ understand content |
|  | Detection methods for presence of hazardous chemical release |
|  | Biological and chemical spill handling and containment |
|  | Laboratory-unique equipment and standard operating procedures |
|  | Hazardous and regulated waste handling, storage, and disposal |
|  | OSHA applicable programs and policies (i.e. Bloodborne Pathogens, Respiratory Protection, HAZCOM, etc.) |
|  | CITI Training modules : Basic Introduction to Biosafety; Responsible Conduct of Research (as appropriate). |
|  | Completion of Biology Department Safety Training (in person seminar or online training) |
|  | Location of Biohazard Safety Manual (e.g. BMBL) |