

Agenda  
College of Health and Human Services  
Undergraduate Curriculum Committee

Date: November 13, 2015

Time: 10:30 AM

Location: AC 201

- I. Old Business:
  - a. Minutes from October 16 meeting:
- II. New Business:

Type of Item	Description in Item and Contact Information
Consent	Delete a Course DMT 110 Design Concepts Contact: Sheila Flener, <a href="mailto:Sheila.flener@wku.edu">Sheila.flener@wku.edu</a> , 745-4105
Action	Create a New Course FACS 312 Professional Ethics for Family Life Contact: Doris Sikora, <a href="mailto:doris.sikora@wku.edu">doris.sikora@wku.edu</a> , 270-745-3993
Action	Revise a Program 249 Early Childhood Education Associate Degree Contact: D'Lee Babb, 270-745-6943, <a href="mailto:dlee.babb@wku.edu">dlee.babb@wku.edu</a>
Action	Revise a Program 371 Consumer and Family Sciences Minor Contact: Kathy Croxall, <a href="mailto:Kathy.croxall@wku.edu">Kathy.croxall@wku.edu</a> , 270-745-3997
Action	Revise a Program 594 Bachelor of Social Work Contact: Dana Sullivan, <a href="mailto:dana.sullivan@wku.edu">dana.sullivan@wku.edu</a> , 745-5313

- III. Discussion:
- IV. Upcoming meeting dates: *(note: items needing PEC approval will be delayed in going to the UCC and Senate)*  
*PEC- (if needed) December 9*  
UCC- December 8 (**Proponents are required to attend.**)  
Senate- January 21, 2016 (Proponents are encouraged to attend.)  
**Next CHHS Undergraduate Meeting- December 4, 2015**

Proposal Date: 10/16/2015

**College of Health and Human Services  
Family and Consumer Sciences  
Proposal to Delete a Course  
(Consent Item)**

Contact Person: Sheila Flener, [Sheila.flener@wku.edu](mailto:Sheila.flener@wku.edu), 745-4105

**1. Identification of course:**

- 1.1 Current course prefix and number: DMT 110
- 1.2 Course title: Design Concepts

**2. Rationale for the course deletion:** Course was dropped from the major and is no longer taught

**3. Effect of course deletion on programs or other departments, if known:** All FACS majors using this course has dropped the course from their major.

**4. Proposed term for implementation:** Spring 2016

**5. Dates of prior committee approvals:**

Department/ Unit FACS

10/16/2015

CHHS College Curriculum Committee

Undergraduate Curriculum Committee

University Senate

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Proposal Date: October 14, 2015

**College of Health and Human Services  
Family and Consumer Sciences Department  
Proposal to Create a New Course  
(Action Item)**

Contact Person: Doris Sikora, [doris.sikora@wku.edu](mailto:doris.sikora@wku.edu), 270-745-3993

**1. Identification of proposed course:**

- 1.1 Course prefix and number: FACS 312
- 1.2 Course title: Professional Ethics for Family Life
- 1.3 Abbreviated course title: Prof Ethics for Family Life
- 1.4 Credit hours: 3
- 1.5 Grade type: standard letter grade
- 1.6 Prerequisites/corequisites: N/A
- 1.7 Course description: Exploration of professional and family ethical codes of conduct, dilemmas and moral decisions. Real life application using ethical decision-making, problem-solving, and critical thinking for interacting within family relationships and human services professions.

**2. Rationale:**

- 2.1 Reason for developing the proposed course: To create an appropriate course to meet accreditation requirements for the Associate degree in Early Childhood Education from National Association for the Education of Young Children (NAEYC) and as a necessary component for the Family and Consumer Sciences program in order to earn the Certified Family Life Education (CFLE) program approval from the National Council of Family Relations (NCFR) which in turn allows students to become Certified Family Life Educators.
- 2.2 Projected enrollment in the proposed course: 30
- 2.3 Relationship of the proposed course to courses now offered by the department: The Interior Design Fashion Merchandising program offers *IDFM 321 Professional Ethics & Issues Seminar* for their majors. It focuses on professional development strategies and resolution of ethical dilemmas both in the job search and workplace.
- 2.4 Relationship of the proposed course to courses offered in other departments: There are numerous ethics courses across other departments specific for their programs. e.g. NURS 408 PROFESSIONAL ISSUES, PHIL 320 ETHICS, PHIL 322 BIOMEDICAL ETHIC, PHIL 323 SOCIAL ETHICS
- 2.5 Relationship of the proposed course to courses offered in other institutions: All institutions that meet the CFLE requirements offer course/courses that meet the criteria for professional ethics. A sampling is listed below. Those that are bold are a benchmark school.

Institution	Course
<b>Eastern Kentucky University</b>	FCS 400 - Ethics and Advocacy in Family and Consumer Sciences

<b>Towson University</b>	FMST 297 – Preparing Human Service Workers: Pre-Internship
North Carolina State	YFCS 585 – Contemporary Issues in Youth, Family, and Community Sciences
<b>Indiana University</b>	SPH-F 430 - Professional Preparation in HDFS
University of Northern Iowa	FAMSERV 4190 Professional Practice in Family Services

### 3. Discussion of proposed course:

3.1 Schedule type: L- Lecture

3.2 Learning Outcomes: Upon completion of this course, students will be able to demonstrate the following:

- an understanding of the common ethical principles found in codes of ethics and standards of practice related to the profession in Child Studies, Early Childhood Education, Family and Consumer Sciences Education, and Family Studies,
- develop a functional awareness of individual ethical principles,
- identify appropriate interactions between family members and other human services providers which accurately reflect those outlined in related codes of ethics and/or standards of practice,
- demonstrate knowledge of the principles of respect for individuality and for people of diverse cultural backgrounds when rendering professional services,
- apply ethical and legal standards to situations common to the helping professions,
- participate in personal and professional reflection in terms of self-evaluation of ethical standards, morals, values, and professional effectiveness,
- evaluate problem-solving skills which reflect the application of ethics.

3.3 Content outline: The following topics will be covered:

- The character and quality of human social conduct
- Family-systems, preventive, and educational approach to individual and family issues
- Codes of Ethics for NAEYC, NCFR and AAFCS
- Professional practice
- Formation of Social Attitudes and Values
- Domains and scope of practice for family life educators
- Upholding standards of confidentiality, sensitivity, and respect for children, families, and colleagues
- Value Systems, Ideologies, and Theories
- Recognizing and Respecting the Diversity of Values
- Social Consequences of Value Choices
- Ethics of Professional Practice
- Professional attitudes, values, behaviors
- The impact of personal ethical styles in personal and professional settings
- Evaluate, differentiate, & apply diverse approaches to ethical issues & dilemmas
- dealing with conflicting values
- diverse cultural values & ethical standards

3.4 Student expectations and requirements:

- Readings
- Journal assignments
- Discussion boards
- Case Study
- Mid-term and final exam

3.5 Tentative texts and course materials:

Nash, R. (2007). *“Real World” Ethics: Framework for educators and human services professionals (2<sup>nd</sup> Ed)*. Teachers College Press

\_\_\_\_\_. (2009). *Tools for Ethical Thinking and Practice for Family Life Educators (2<sup>nd</sup> Ed.)* Minneapolis, MN: National Council on Family Relations

Houlgate, L.D. (1999). *Morals, Marriage, and Parenthood: An Introduction to Family Ethics*. Wadsworth Publishing Company.

Feeney, S., Freeman, N.K., & Pizzolongo, P.J. (2012). *Ethics and the early childhood educator: Using the NAEYC code (2<sup>nd</sup> ed.)* Washington D. C.: National Association for the Educators of Young Children

Miscellaneous Current readings

**4. Resources:**

4.1 Library resources: adequate

4.2 Computer resources: adequate

**5. Budget implications:**

5.1 Proposed method of staffing: current faculty

5.2 Special equipment needed: textbook and computer/online access

**6. Proposed term for implementation:** Summer 2016

**7. Dates of prior committee approvals:**

Family and Consumer Sciences Department

10/16/2015

CHHS Undergraduate Curriculum Committee

Professional Education Council

Undergraduate Curriculum Committee

University Senate

**College of Health and Human Services  
Family and Consumer Sciences Department  
Proposal to Revise A Program  
(Action Item)**

Contact Person: D'Lee Babb, 270-745-6943, [dlee.babb@wku.edu](mailto:dlee.babb@wku.edu)

**1. Identification of program:**

- 1.1 Current program reference number: 249
- 1.2 Current program title: Early Childhood Education Associate Degree
- 1.3 Credit hours: 63

**2. Identification of the proposed program changes:**

- 2.1 Replace "The required course are" with "A grade of "C" or above must be earned in the following courses required for this degree:"

**3. Detailed program description:**

Current Description		Proposed Description	
The associate of arts degree in Early Childhood Education requires 63 semester hours. <del>The required courses are</del> HMD 211, FACS 180,191,192, 198, 292, 294, 295, 296, 297, 299, 311, 313, SWRK 101, LME 318. In addition, students must take the following general education courses: COMM 145, PSY/PSYS 100, ENG 100, ENG 200, MATH 109, and PH 100.		The associate of arts degree in Early Childhood Education requires 63 semester hours. <b>A grade of "C" or above must be earned in the following courses required for this degree:</b> HMD 211, FACS 180, 191, 192, 198, 292, 294, 295, 296, 297, 299, 311, 313, SWRK 101, LME 318. In addition, students must take the following general education courses: COMM 145, PSY/PSYS 100, ENG 100, ENG 200, MATH 109, and PH 100.	
Current Courses	Hours	Proposed Courses	Hours
HMD 211 Human Nutrition	3	There are no proposed changes at this time.	N/A
FACS 180 Foundations in FCS	3		
FACS 191 Child Development	3		
FACS 192 Working with Young Children & Families	3		
FACS 198 Guidance & Prob. Solving Approaches for Young Children	3		
FACS 292 Diversity in Early Childhood Programs	3		
FACS 294 Assessment of Young Children	3		

FACS 295 Curriculum Development for Infants/ Toddlers	3		
FACS 296 Curriculum Development for Pre/Kdg Children	3		
FACS 297 Family, Community and Early Childhood Programs	3		
FACS 299 Administration of Early Childhood Programs	3		
FACS 311 Family Relations	3		
FACS 313 Practicum	3		
SWRK 101 Foundations of Human Service	3		
LME 318 Children's Literature	3		
COMM 145 Fundamentals of Public Speaking	3		
PSY 100 Introduction to Psychology	3		
ENG 100 Freshman English	3		
ENG 200 Introduction to Literature	3		
MATH 109 General Mathematics	3		
PH 100 Personal Health	3		
Total	63		

**4. Rationale for the proposed program change:**

- 4.1 Increasing the grade requirement for this program will be in alignment with the degree requirements for the Major in Family and Consumer Sciences with a concentration in Child Studies (reference number 563). The AA in Early Childhood Education feeds directly into the BA in Family and Consumer Sciences.

**5. Proposed term for implementation and special provisions (if applicable):** Fall 2016

**6. Dates of prior committee approvals:**

FACS Department	10/22/2015
CHHS Undergraduate Curriculum Committee	
Undergraduate Curriculum Committee	
University Senate	

Proposal Date: 6 October 2015

**College of Health and Human Services  
Family and Consumer Sciences Department  
Proposal to Revise A Program  
(Action Item)**

Contact Person: Kathy Croxall, [Kathy.croxall@wku.edu](mailto:Kathy.croxall@wku.edu), 270-745-3997

**1. Identification of program:**

- 1.1 Current program reference number: 371
- 1.2 Current program title: Consumer and Family Sciences Minor
- 1.3 Credit hours: 21

**2. Identification of the proposed program changes:**

- Change the title to Family and Consumer Sciences Minor
- Replace DMT 110, Design Concepts, which is no longer offered

**3. Detailed program description:** The only program change will be to replace DMT 110, Design Concepts, which is no longer being taught, with IDFM 100.

Current Program			Proposed Program		
The minor in <del>consumer and family sciences</del> requires a minimum of 21 semester hours. A grade of “C” or above must be earned in the following <del>CFS</del> /support courses required for this minor: HMD 211, FACS 310, 311, 380, 381, <del>DMT 110</del> , 431, and 6 hours of restricted electives chosen in consultation with departmental advisor.			The minor in <b>family and consumer sciences</b> requires a minimum of 21 semester hours. A grade of “C” or above must be earned in the following FACS/support courses required for this minor: HMD 211, FACS 310, 311, 380, 381, <b>IDFM 100</b> , 431, and 6 hours of restricted electives chosen in consultation with departmental advisor.		
<del>DMT 110</del>	<del>Design Concepts</del>	<del>3</del>	<b>IDFM 100</b>	<b>Introduction to Housing and Interior Design</b>	<b>3</b>
HMD 211	Human Nutrition	3	HMD 211	Human Nutrition	3
FACS 310	Management of Family Resources	3	FACS 310	Management of Family Resources	3
FACS 311	Family Relations	3	FACS 311	Family Relations	3
IDFM 431	Clothing and Human Behavior	3	IDFM 431	Clothing and Human Behavior	3
Electives	Approved by advisor to include FACS areas not included in Required Courses	6	Electives	Approved by advisor to include FACS areas not included in Required Courses	6





Proposal Date: October 29, 2015

**College of Health and Human Services  
Department of Social Work  
Proposal to Revise A Program  
(Action Item)**

Contact Person: Dana Sullivan, [dana.sullivan@wku.edu](mailto:dana.sullivan@wku.edu), 745-5313

**1. Identification of program:**

- 1.1 Current program reference number: 594
- 1.2 Current program title: Bachelor of Social Work
- 1.3 Credit hours: 54

**2. Identification of the proposed program changes:**

- Adding SWRK 357 Case Management and SWRK 437 Military Social Work to the electives area of the major

**3. Detailed program description:**

Program Description	New Program Description
<p>The social work major consists of 54 semester hours, 45 hours in social work and 9 hours in supportive courses. It is not necessary to have a minor for graduation. Students interested in selecting social work as their major program of study should make an appointment with the BSW Program Director, Academic Complex, Room 211. Consistent with the program's emphasis on a liberal arts foundation, during the freshman and sophomore years, students will take courses in English, political science, economics, math, biology, sociology, psychology, and also public speaking and history. These courses will also fulfill several of the Colonnade requirements. A list of the required liberal arts and sciences courses that must be taken as prerequisites for applying to the social work major is available on the departmental webpage or can be obtained from the department.</p> <p>Requirements for the social work major are: 45 semester hours in social work - SWRK 101, 205, 330, 331, 344, 345, 375, 378, 379, 381, 395, 480, 481, 482, 483, and a minimum of nine hours of electives approved by the advisor.</p> <p>Admission to the major: The academic advisor reviews the student's academic status. If necessary, students are advised to fulfill prerequisites for admission to the program. Upon completion of prerequisite courses, including SWRK 101 and 205, students must complete an application process for formal admission to the social</p>	<p>The social work major consists of 54 semester hours, 45 hours in social work and 9 hours in supportive courses. It is not necessary to have a minor for graduation. Students interested in selecting social work as their major program of study should make an appointment with the BSW Program Director, Academic Complex, Room 211. Consistent with the program's emphasis on a liberal arts foundation, during the freshman and sophomore years, students will take courses in English, political science, economics, math, biology, sociology, psychology, and also public speaking and history. These courses will also fulfill several of the Colonnade requirements. A list of the required liberal arts and sciences courses that must be taken as prerequisites for applying to the social work major is available on the departmental webpage or can be obtained from the department.</p> <p>Requirements for the social work major are: 45 semester hours in social work - SWRK 101, 205, 330, 331, 344, 345, 375, 378, 379, 381, 395, 480, 481, 482, 483, and a minimum of nine hours of electives approved by the advisor. <b>Three hours of electives must be in social work.</b></p> <p>Admission to the major: The academic advisor reviews the student's academic status. If necessary, students are advised to fulfill prerequisites for admission to the program. Upon completion of prerequisite courses,</p>

work program. The BSW Admissions and Retention Committee reviews each application. Students must have attained a cumulative grade point average of 2.5 and sophomore status in order to be admitted. Guidelines for admission and retention are stated in the BSW Student Handbook, which is available in the departmental office or on the departmental webpage. The following 27 hours are required for admission: SWRK 101, 205, ENG 100, MATH 116 or higher, PS 110, ECON 150 or ECON 202 or ECON 203, PSY/PSYS 100 or PSY/PSYS 220, SOCL 100 or AGRI 108, BIOL 113 or BIOL 120 or BIOL 131.				including SWRK 101 and 205, students must complete an application process for formal admission to the social work program. The BSW Admissions and Retention Committee reviews each application. Students must have attained a cumulative grade point average of 2.5 and sophomore status in order to be admitted. Guidelines for admission and retention are stated in the BSW Student Handbook, which is available in the departmental office or on the departmental webpage. The following 27 hours are required for admission: SWRK 101, 205, ENG 100, MATH 116 or higher, PS 110, ECON 150 or ECON 202 or ECON 203, PSY/PSYS 100 or PSY/PSYS 220, SOCL 100 or AGRI 108, BIOL 113 or BIOL 120 or BIOL 131.			
		<u>SWRK Electives:</u> SWRK 270,325,326,356,433,436, SWRK 450,451,485,490,495,496	3			<u>SWRK Electives:</u> SWRK 270,325,326,356, <b>357</b> , 433,436, <b>437</b> SWRK 450,451,485,490,495,496	3
		<u>Advisor Consent Electives:</u> ACCT 420 ANTH 440 BIOL 344, CD 489 COMM 345,349,362 ENG 301,306, ENG 307,386 FACS 3**,4** FIN 161, FLK 280,3**,4** GERO 100 GEOG 350,352, GEOG 480 HIST 320,321,364 MGT 210,311, MGT 333 PH 3**,4** PHIL 201,315,320, PHIL 21,322,330,350,401,402,403, PHIL 425,426 PSY 3**,4** REC 220,302, REC 311 RELS 305,320,321 SOCL 309,3**, SOCL 4** SWRK 270,325,326,356,433, SWRK 436,450,451,485 WOMN 200,400				<u>Advisor Consent Electives:</u> ACCT 420 ANTH 440 BIOL 344, CD 489 COMM 345,349,362 ENG 301,306, ENG 307,386 FACS 3**,4** FIN 161, FLK 280,3**,4** GERO 100 GEOG 350,352, GEOG 480 HIST 320,321,364 MGT 210,311, MGT 333 PH 3**,4** PHIL 201,315,320, PHIL 321,322,330,350,401,402,403, PHIL 425,426 PSY 3**,4** REC 220,302, REC 311 RELS 305,320,321 SOCL 309,3**, SOCL 4** SWRK 270,325,326,356, <b>357</b> , 433, SWRK 436, <b>437</b> ,450,451,485 WOMN 200,400	
		Electives	6			Electives	6
		Total Electives	9			Total Electives	9
		<b>Total Credit Hours for the major</b>	<b>54</b>			<b>Total Credit Hours for the major</b>	<b>54</b>

**4. Rationale for the proposed program change:**

- This proposal change is requested to add two new electives that were approved during AY 2014-2015:
  - SWRK 357 Case Management and
  - SWRK 436 Military Social Work.

- There is also a change to specify that 3 hours of electives must be in SWRK and the other 6 hours must be approved by the advisor.

**5. Proposed term for implementation and special provisions (if applicable):** Fall 2016

**6. Dates of prior committee approvals:**

Department of Social Work

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CHHS Undergraduate Curriculum Committee

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Undergraduate Curriculum Committee

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University Senate

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