Minutes
Assurance of Learning Committee
February 10, 2016

Attending: Jean Snavely, Thad Crews, Mary Jane Gardner, Josh Hernsberger, Ron Rhoades, David Zimmer;
Absent: Allen Hunt, Shane Spiller

Undergraduate

1. Josh Hernsberger supplied a case from MGT 498 from Fall 2015. These cases will be evaluated for 4 learning objectives.
    a. Written communication
    b. Ethical awareness
    c. Global awareness
    d. Strategic/critical thinking
2. Files, case description, solution and rubrics are posted on Shared Drive in the AOL folder. Each evaluator will evaluate 9 cases and get an additional evaluator from within their department so that each case is reviewed by 2 individuals.

Graduate

1. Ron Rhoades and Jean Snavely will perform a Quantitative Reasoning evaluation of a case from BA 519 online from Fall 2015.
2. Indu Chhachhi will provide a case from BA 519 in Spring 2016 to evaluate Quantitative Reasoning for the PMBA program.
3. The committee reviewed the ETS Field Score results for all three delivery methods. This is the artifact used to measure discipline knowledge for all 3 delivery methods of the MBA program. The committee had the following questions.
    a. What sample size for each year and each delivery method?
    b. Did the test change after 2013?
    c. How many questions are on the exam?
    d. How often are the questions on the exam changed? Monthly, quarterly, annually?
    e. How is the test delivered? Is it always on line?
    f. How does each student have to take the test?
    g. Are the questions multiple choice?
    h. How long is the testing window?
4. Jean handed out the MBA course map with the timing of when learning objectives are covered by semester. It is possible to gather data in one semester, make recommendations and gather data in a following semester for each of the face-to-face and Professional MBA cohorts. Online evaluations will have to handled much like undergraduate courses.

Next Meeting: April 6, 12:30-1:30, GH 342. All evaluation results will be considered at this meeting.