**WKU Program Sustainability Report** (updated 6-15-23)

|  |  |
| --- | --- |
| **Program Name:** | **Departmental Home:** |
|  |  |
| **WKU Program Reference Number:** | **CIP Code:** |
|  |  |
| **Program Coordinator:** | **Program Original Implementation Date:** |
|  |  |
| **Department Head:** | **Final Report Submission Date:** |
|  |  |
| **Dean:** |  |
|  |  |

Before you begin the report, copy the first page of the PSC Metrics from Visual Analytics for your program. You will upload this page into Anthology-Portfolio so that program faculty, department chairs, and deans will have a common data set. Find help at <https://www.wku.edu/academicaffairs/psc/psc.php>

**PART I (1-3) to be completed by the Program/Department**

|  |
| --- |
| 1. **Based on a review of the PSC dashboard data, explain your interpretation of the sustainability of your program and the causes of any sustainability issues that may need to be addressed. (250 words or fewer)** |
|  |

|  |
| --- |
| 1. **Explain your program’s effectiveness in terms of student learning and success as they impact sustainability. Consider results from Assurance of Student Learning (ASL) reports, strategies you have used to improve learning, and any other relevant data/information. (250 words or fewer)** *Upload relevant ASL reports into Anthology-Portfolio.* |
|  |

|  |
| --- |
| 1. **Describe your draft plan to improve the program’s sustainability. Explain…**    1. **the specific steps that have been taken already AND any future steps you will take;**    2. **the measurable goals (*AKA objectives, i.e., increase enrolment; complete a curricular review; improve advising*) and the targets (*numbers*) that would indicate success in the short term (one year) AND medium term (2-3 years) (*i.e. in one year, we would add a 3 additional majors for a total of 10; in year two we would add 4 additional majors for a total of 14; or in year one 55% of SCHP taught by full-timers and in year two 61% taught by full-timers*);**    3. **the specific resources (financial or otherwise) needed to achieve success (we need $1200 to enact the marketing plan we devised; we need to allocate one course of reassignment time to give X time to visit high schools in the fall). (350 words or fewer)** |
|  |

**Part II (to be completed by the program/department after the conversation with the dean)**

|  |
| --- |
| **If there are no revisions to the initial plan after your conversation with the dean, say so and simply copy the plan below (unlikely, but possible). Otherwise, describe your COMPLETE, revised sustainability plan based on the conversation with dean/designee, and add the agreed upon final deadline to assess success (success=exiting the PSC process because you have achieved program sustainability in terms of staffing and/or enrollment). Explain…**   1. **the specific steps that have been taken already AND any future steps you will take;** 2. **the measurable goals (*AKA objectives, i.e., increase enrolment; complete a curricular review; improve advising*) and the targets (*numbers*) that would indicate success in the short term (one year) AND medium term (2-3 years) (*i.e. in one year, we would add a 3 additional majors for a total of 10; in year two we would add 4 additional majors for a total of 14; or in year one 55% of SCHP taught by full-timers and in year two 61% taught by full-timers*);** 3. **the specific resources (financial or otherwise) needed to achieve success (we need $1200 to enact the marketing plan we devised; we need to allocate one course of reassignment time to give X time to visit high schools in the fall); and** 4. **a final, agreed upon, timeline to assess success.**   ***If helpful, cut and paste from Part I, but make sure this plan is complete.* (400 words or fewer)** |
|  |