

Minutes
Department Heads Meeting
June 1, 2006

Dr. Tice handed out a form (Division Student Learning Initiatives) from Becky Bennett regarding the recent Student Affairs/Campus Services Retreat. Becky requests your answers to the Questionnaire. Dr. Tice went through the initiatives one-by-one and would like everyone to share this with their staff. Doug Ault suggested (on the Additional Resources and Support needed) that maybe the Oversight Committee could work on this.

Dr. Tice discussed the Strategic Plan/Assessment outline he had on the Board:
WKU Mission – WKU Vision – Challenging the Spirit (5 general goals)

Student Affairs Mission/Philosophy/Beliefs
Strategic Plan
Performance Indicators
Assessment

Departmental Mission
Departmental Strategic Plan
Departmental Assessment
Performance Indicators

Discussed moving toward student learning and it was suggested that maybe everyone could do one project that relates to student learning.

Gary Meszaros handed out some comments made by President Ransdell at the Aramark Leadership conference. We need to understand what the President wants to accomplish and the direction in which we all need to be going.

Announcements:

Doug Ault - 14th and 15th Streets under construction – houses moved across from MMTH – first phase of Smith Stadium project.

Jennifer Tougas – two new buses added – new building coming along good – should move in October – Permits on sale July 10 – urged everyone to go online for permits

Shawna C. – getting new vendors and some new staffing – closed 28th, 29th and 30th for inventory.

Steve Rey – Review of RFP for architects – hopefully start work on July 1st – Camp Big Red going well.

C. J. Woods – noted that Monica gave birth to a 6 pound, 7 oz. Boy.

Charley P. – putting in utilities for SAE House - KY Leadership Academy Meeting went well (SGA leaders and administrators from across the State).

Tess M. – two vacancies have been filled: Lana Riney and Robert Unsel.

Donna G. – Strategic Plan and Assessment has a new web site. – June 30th the progress report due.

Peggy Haas – she is now an HRL employee.

Kit Tolbert - lots of camps going on – Re-doing bathrooms in McCormack. Housing assignments will now be sent through email.

Scott T. - working on web site to make it more of a building web site.

Howard B. - in process of hiring a new counselor for Counseling and Testing Center.

- Announced that Charley Pride received the Sigma Nu Advisor of the Year Award.

Gary M. - ID Center being upgraded (copper lines being changed, etc.) - hired an account specialist to handle accounting. – Vending also upgrading their equipment.

Roy Biggers – have two new trucks for catering – hiring another employee to help Michelle.

Tony G. – salary letters will be sent electronically (except for bi-weekly)

Robert Deane – Going to start having more police officers on bikes - female recruit in training.

Submitted by: Linda Tweedy
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and Campus Services