

**ELECTRONIC INFORMATION RESOURCE REQUEST FORM**

**Western Kentucky University Libraries**

Revised September 11, 2002

Date \_\_\_\_\_

TITLE: \_\_\_\_\_

PUBLISHER/ADDRESS: \_\_\_\_\_

SERIAL/FREQUENCY: \_\_\_\_\_ or NON-SERIAL \_\_\_\_\_ COST: \_\_\_\_\_

FORMAT/ACCESS: \_\_\_\_\_ CD-ROM (#discs) \_\_\_\_\_ stand-alone \_\_\_\_\_ networked (#users)  
\_\_\_\_\_ DISKETTE \_\_\_\_\_ stand-alone \_\_\_\_\_ networked (#users)  
\_\_\_\_\_ INTERNET \_\_\_\_\_ single-user \_\_\_\_\_ multi-user (#users)

DATA TYPE: \_\_\_\_\_ Bibliographic (Index, Abstract, Catalog, etc.) \_\_\_\_\_ Numeric \_\_\_\_\_ Spatial  
\_\_\_\_\_ Full Text \_\_\_\_\_ Multi-Media/Graphic

USER INTERFACES AVAILABLE: (SilverPlatter, ProQuest, etc.): \_\_\_\_\_

PLATFORMS AVAILABLE: \_\_\_\_\_ Windows \_\_\_\_\_ MAC \_\_\_\_\_ Preferred Platform

SYSTEM REQUIREMENTS: \_\_\_\_\_ IBM-Compatible \_\_\_\_\_ MAC \_\_\_\_\_ CD-ROM Drive Speed  
\_\_\_\_\_ Windows Version \_\_\_\_\_ MB RAM \_\_\_\_\_ MB/GB Hard-drive Space  
\_\_\_\_\_ Graphics \_\_\_\_\_ Mouse \_\_\_\_\_ Preferred Browser \_\_\_\_\_ Other

**IF SERIAL, REQUESTED FOR:**

\_\_\_\_\_ Current subscription/standing order beginning with \_\_\_\_\_  
\_\_\_\_\_ Cost if we already subscribe to print subscription \_\_\_\_\_  
\_\_\_\_\_ Cost if we do not subscribe to print subscription \_\_\_\_\_  
\_\_\_\_\_ Backfile(s) needed for (years) \_\_\_\_\_ Cost: \_\_\_\_\_  
\_\_\_\_\_ Number of discs if CD-ROM \_\_\_\_\_

**JUSTIFICATION:** Instructional support for course numbers: \_\_\_\_\_

Research support for faculty or graduate studies (describe briefly):  
\_\_\_\_\_  
\_\_\_\_\_

OTHER: \_\_\_\_\_ basic for the discipline \_\_\_\_\_ basic reference \_\_\_\_\_ extracurricular \_\_\_\_\_ library support

Requested by: \_\_\_\_\_ Dept. or Area and Fund \_\_\_\_\_

Library Rep.: \_\_\_\_\_ Librarian: \_\_\_\_\_

+++++  
Recommendation of Electronic Information Resources Committee

[Initial the action supported:]

Support \_\_\_\_\_ Action summary: Approved  
Not support \_\_\_\_\_ not Approved  
Defer \_\_\_\_\_ Deferred

Electronic Info. Coordinator: \_\_\_\_\_

Additional notes \_\_\_\_\_

////////////////////////////////////  
**(To be completed by the Serials/Acquisition Unit)** DATE: \_\_\_\_\_

System Record Number \_\_\_\_\_ Ordered \_\_\_\_\_ A.C.K \_\_\_\_\_

P.O. number \_\_\_\_\_ Fund \_\_\_\_\_ Cost \_\_\_\_\_

Vendor/Title Number \_\_\_\_\_

Start with: \_\_\_\_\_

Backfile: Fund \_\_\_\_\_ Cost \_\_\_\_\_ Vendor \_\_\_\_\_

Vols./yrs \_\_\_\_\_

Location \_\_\_\_\_ Retain \_\_\_\_\_

Call no. (if added vol.) \_\_\_\_\_ OCLC# \_\_\_\_\_