

Off Campus Access of ProQuest Direct Databases

Use **ABI/Inform Global** to search for citations to journal articles on **topics in BUSINESS** and other related subjects. **ABI/Inform** contains some *full text* materials.

Use **National Newspapers** to get coverage of nine major newspapers. Some articles (1997-) will be *full text*.

The **Wall Street Journal** and the **Chicago Tribune** Citation Indexes are also available.

1. Go to Internet address: **<http://proquest.umi.com/proquest>** and bookmark for subsequent logons. [First time use of Proquest Direct causes a welcome message to appear, click on **Connect** or **Continue** to proceed to next screen].

2. For user ID and password, call our Reference Information Desk at (270) 745-6125.

NOTE: You only need to enter your ID and password the first time you logon to ProQuest Direct from your remote PC. Subsequent connections will automatically take you directly to the ProQuest Direct search screen.

3. Select the database(s) you want to search by clicking on the box in front of the database title.

4. Then click on the **Continue** button at the top of the screen.

5. Enter word or phrase to be searched and select the **Search** button.

6. Click on (blue) **article title** from results list to view and display a fuller record. ProQuest's chart to the left of each entry shows how much information is available -- from full text to citation only (i.e.: full text will look like a full page).

7. To print, select **Print** button from left of screen and follow on-screen directions.

8. To e-mail an article or citation to yourself, select the **e-mail** button from left of screen and follow the directions. Keep in mind e-mail may not be instantaneous.

9. If you would like to begin a new search, choose "by word" from **New Search** box at top of screen.