

COUNCIL OF LIBRARY DEPARTMENT HEADS
MINUTES
OCTOBER 19, 2009

Present: Dean Michael Binder, Connie Foster, Timothy Mullin, Brian Coutts, Josh Hawkins, Bryan Carson, Jennifer Wilson, Haiwang Yuan, Tracy Harkins and Jan Renusch

Minutes: The October 12, 2009, minutes were approved as submitted.

Web & Emerging Technologies: Haiwang reported that the Web & Emerging Technology Working Group had a meeting discussing the redesign of the Libraries Web home page. Haiwang distributed the minutes and the suggested items to be featured on the new home page. CLDH members made some suggestions that Haiwang will incorporate into the new design, such as placing KIIC and KERA under the Kentucky Libraries & Museum category instead of in TIP. They also suggested that the same category also highlight the departments services of Education and Genealogy. The consolidation of the category of Community Outreach and that of Calendar of Events was discussed and reached the consensus that both be under the generic heading of "Community Events," or simply "Events." Josh asked that the heading "Support Us" feature two links: Give to Libraries & Museum and Become Friends of Libraries & Museum. Haiwang will contact HitCents to get the redesign project started by the end of the week.

-Haiwang reported that he had not heard from Guide by Cell about the Hand held device application development.

-Haiwang is going to call the first Electronic Resources Librarian Search Committee meeting to review a substantially long list of candidates.

Development: Josh gave an update on funding for the horse exhibit, foundation sources for possible financial support and decorative arts exhibit grant opportunity.

Community Outreach: Tracy said the turn out for the Big Read event with Jim Cullen at Barnes and Noble was great. She is now working on the Maureen Corrigan event on Thursday at 6:00 pm at Barnes and Noble and encouraged everyone to come out.

Marketing: Jennifer reminded everyone that today at 2 pm is the Open Access reception honoring Drs. Scott Lyons and James Navalta with their first electronic journal housed at WKU. She has several deadlines to get ads and articles into SOKY Happenings for Christmas in Kentucky and for the Decorative Arts Exhibit Grand Opening. In addition to the evening party, there will be a Chamber ribbon cutting that morning at 10 am on November 13. Jennifer requested bio info from Brian Coutts on next week's Funeral Parlor speaker. There was discussion on having some cider and cookies for after the talk. Timothy will handle the food orders. There was discussion on putting an ad in the College Heights Herald for next week's presenter. Jennifer is still working on getting the membership brochures out into previous donors' hands. MAC meets next Monday.

Grants and Projects: Bryan reported meeting with Timothy and Josh to discuss the Museums for America grant program. He is working on a grant proposal for

money to design an exhibition on High Technology in Kentucky, which would be a partnership between WKU Libraries, Ogden College, and the Center for Research & Development (based at the old mall). The exhibit would be located at the Center for Research & Development.

Dean's Report: Mike hand delivered the TR Equipment and Classroom Improvement Project Requests to Mike Dale last Thursday. Mike is working on the faculty evaluation and activities reports which are due by November 11 to Academic Affairs.

Department Reports:

DLPS: Owensboro Library Task Force - The Owensboro planning group met October 13th and reviewed plans for a new campus library to be located in room 219 of the WKU-Owensboro building currently under construction. Brian updated the group on his discussions with Dan Cheney, Project Planner for WKU while Eric reviewed proposed furnishings to be supplied by Happy's of Madisonville. WKU Libraries will be able to use existing tables and chairs ordered for this room but will need to order shelving, computers, soft furniture and display racks. A reference desk, chair, fax and cabinet will be moved from the OCTC Learning Resources Centre. Rob, Beth and Kath are planning an opening day reference collection. David will be ordering six public access terminals. Rob will investigate access to public printers in the building. The librarian's office furniture will be provided as part of the building contract. The new building will open in January, 2010.

-Kentucky Live! - Former Uniontown, KY coal miner Mike Guillerman gave a stirring account of his twenty year experience in the Peabody Mine on Thursday, October 15. He brought along giant maps of the mine he worked in—so large, he said, it took an hour to get from the entrance to his work site. Mike showed some photos from inside the mine, talked about the perils of mining from cave-ins to methane gas explosions and talked generally about life inside the mines. He followed his presentation by signing copies of his new book *Face Boss* published by the University of Tennessee Press in 2009 and now available in paperback.

-John Brown Panel - A large crowd came out to hear a panel discussion co-sponsored by WKU Libraries with the title: *His Truth Goes Marching On: John Brown 150 Years Later*. Panelists included historians Glenn LaFantasie and John Hardin. Robert Dietle served as moderator. Eric arranged the logistics and David handled the electronic setup. The occasion was the 150th anniversary of John Brown's fateful raid on Harper's Ferry, West Virginia in 1859. The event was held on Friday, October 16th at 10:30 a.m. in Helm 100.

-Blackwell Demonstration - Hannah Bucholz, our Blackwell's rep demonstrated the newest version of Collection Manager at the DLPS faculty meeting on Wednesday, October 14th. Release 4 will include book reviews for the first time including LJ, Booklist and Choice. The ALA journals will be accessible after January 1st only if you have subscriptions to the titles. Blackwell's would like to migrate all customers to an online format in 2010. They also offer their Ebrary platform for all e-books.

-Gale-CENGAGE Demo - Barb Parrish demonstrated the latest new databases from Gale on Thursday, October 15th in Helm 201. These new databases included: GREENR (Global Reference on the Environment), Global Issues in Context and Career Transitions. GREENR provides daily updates in print, audio and video with numerous customizable features.

-Electronic Fund Transfer System Award - Carol Watwood has received a \$200 grant from the National Network of Libraries of Medicine to fund DOCLINE requests for Health Sciences students and faculty.

-United Way Rep - Brent Fisk is the United Way rep for DLPS.

DLSC: Timothy met with US Bank Art Show Committee to begin work on this event. He also met with the Decorative Arts Exhibit Opening Committee to plan the event.

-Interviews for the University Archival Assistant position are scheduled for today.

-Replacement windows are still being installed.

-Many events are scheduled for the Kentucky Room and other areas of the Kentucky Building.

DLTS: Deana Groves has updated the DLTS web pages to show Technology in the organizational chart and phone numbers plus other personnel changes. She met with a Japanese student Friday afternoon to discuss cataloging or identifying key elements to identify catalog records for the Kawanishi gifts.

Also, in consultation with Michael Franklin, we will begin a plan to catalog the vinyl records (LPs and other) that are housed in VPAL.

-Connie Foster met with the TopSCHOLAR[®] Management Committee Friday afternoon to review updates and marketing strategies.

-On November 9 (Monday afternoon) and November 13 (Friday) we will have presentations and interviews for the Science/Technology catalog position.

Detailed agenda will be out soon.

***Technology Report:** The Library Technology Team provided tech support for the 'Kentucky Live!' series at Barnes & Noble, a Civil War presentation in Helm 100, and two company sales reps; dealt w/ a problem concerning the DVD player in the Helm 108 lab; began trouble shooting a problem with the Ariel computer in ILL not receiving requests; dealt w/ software issue concerning 2 versions of MS Office for DLPS staff member that involved removing old version-installing new version-removing new version-re installing old version; dealt with database access problem; dealt with a problem dealing with access to a shared network drive for staff in the Dean's office; met with Academic Technology to assess new image they've made for our Library laptops (Main Campus Library & Glasgow) the new image uses Active Directory and Cisco Network Admission Control (NAC) software that eliminates use of the layers of Novell that were causing the problems with wireless login authentication. We are now ready to image the laptops, catalog, them and put them into service. In addition to the wireless access problems using Novell, the Dell Latitude E series of laptops has been a challenge since they are so different than previous laptops. They just finished successfully setting up a classroom lab in Thompson Complex using their Dell Latitude E Series laptop so hopefully it will work for our purposes as well.

In the process of dealing with network support to access problems the Finance Dept. is having with the S & P's Research Insight database via networked CD-ROM. The problem has occurred as the Business College has just now been migrated from Novell to Active Directory and can no longer access the S&P's Research Insight networked CD-ROM. Although the database has already been migrated to an AD drive, the data currently on the shared network drive has to be relocated to a less sensitive area so that both F/S and students will be able to access the data. Once that has taken place, instructions for uninstalling the old Novell based local computer Research Insight client and reinstalling the local computer client and mapping to the shared network drive for use under Active Directory will be sent out.

-Action Item: Subject Guide to Periodicals on Web site. Continue or take down. Since 2007 counter, 65 accesses on 4 different pages at least, until site got altered by someone other than Deana.

Adjournment: With no further business before the Council the meeting was adjourned at 12:10 pm.

For the Council,

Jan Rensch