

**COUNCIL OF LIBRARY DEPARTMENT HEADS  
MINUTES  
OCTOBER 12, 2009**

**Present:** Dean Michael Binder, Connie Foster, Timothy Mullin, Brian Coutts, Bryan Carson, Josh Hawkins, Jennifer Wilson, Tracy Harkins, Haiwang Yuan and Jan Rensch

**Minutes:** The September 21, 2009, minutes were approved as submitted.

**Grants & Projects:** Bryan is working on two possible grant applications; Museums for America planning type grant (possibly use the High Tech Exhibit proposal) November 2 deadline; NEA exhibit planning grant with a January deadline. Bryan is also working on a grant deadline calendar.

**Development:** Josh gave an update on the Horse exhibit for the KY Museum. Letters of Inquiry/Proposals have been sent out to numerous prospects.

**Community Outreach:** Tracy reported that The Big Read program is underway. The book giveaways were very successful even though it was Fall Break. Guest speaker Jim Cullen is in town and they chose to have staff drive him back and forth to the airport because of the recent airport shuttle licensing dispute. She encouraged the WKU Libraries staff to attend some of the upcoming programs as attendance by libraries personnel has been sparse. Planning for the Decorative Arts/Gatsby Party will take place on October 16 and include MAC and LAC council members. If anyone from the libraries wants to attend the Gatsby Style party they must forward their name, address and email address to Tracy.

**Marketing:** Jennifer passed around recent Daily News articles. She is working on the TopSCHOLAR brochure and also working with Connie on the Open Access program October 19 at 2:00 pm in Helm 100. Jennifer noted the Kentucky Library and Museum article "Best Kept Secret" in the Home and Life publication in the Daily News.

**Web & Emerging Technologies:** Haiwang reported that he and Mike had been to the LITA "Mobile & Open" conference in Salt Lake City, Utah. From a pre-conference on accessibility, Haiwang learned about Section 508 ADA compliance. One of the things he learned was that transcriptions or something close to transcriptions be provided to all multimedia postings such as YouTube videos and podcast audios. Even though we can claim "undue burden" considering the great amount of podcasts we've already posted on our web site, we need to show our desire to make the efforts to comply with ADA requirements, such as providing at least an abstract for each new podcast posting in the future.

-At the invitation of Mike and Jennifer, Haiwang attended the last Library Advisory Board meeting, where he briefed the members on the progress of the two ongoing projects: redesign of the Web site home page and its presence on handheld devices. Using the members as a focus group, Jennifer did a study. One of the findings was that they liked to see streamlined information be designated for faculty, students, and community separately. Another focus group study showed that such a design could confuse users so that they might think that the information categorized under a group they didn't belong to could be inaccessible to them. Haiwang will work with HitCents to resolve the problem in the process of redesigning the home page.

-A prototype of a handheld device application is pending. If it falls through, there will be a backup plan for a web-based interface to be contracted to a different company. A Web & Emerging Technology meeting has been scheduled for October 13 to work on a list of items/links to appear on the new home page based on the focus group studies. Jennifer is going to do a student focus group study before Haiwang submits the final list to HitCents for the redesign.

-Statistics of our Web access, to our Twitter feeds and Blog postings in particular, was discussed at the meeting from the angle of marketing.

**Dean's Report:** The TR Equipment and Classroom Improvement Project Requests are due to the Dean by Tuesday, October 13. They are due to Academic Affairs by Friday, October 16.

-Mike will be meeting with Gene Tice and Dr. Burch regarding the Owensboro Library on October 27.

#### **Department Reports:**

**DLPS:** Kentucky Live! - This week's speaker is former coal miner Mike Guillerman who will speak at Barnes & Noble on Thursday, October 15 at 7:00 p.m. A review of his new book: *Face Boss: The Memoir of a Western Kentucky Coal Miner* (University of Tennessee Press, 2009) by Kath Pennavaria appears in the Bowling Green Daily News on Sunday, October 11 on page 12C.

-Banned Books Display - University Libraries participated in the ALA sponsored Banned Books Week (September 26-October 3) to celebrate the freedom to read and the importance of the first amendment. This year the libraries hosted exhibits on the Cravens 4<sup>th</sup> floor and at the ERC. The ERC display featured quotations from students in Children's and YA Literature Classes about how their lives have been impacted by reading some of these "challenged" books.

-Posters for Peace - This exhibit at the ERC which includes samples from the "National Library of Students Peace Posters" sponsored by Anna and Alan Weiss of Louisville opened at the ERC on Friday, September 25 with a reception and remarks from Mr. Weiss. A reception in his honor was held at Mariah's prior to the opening.

-Charles Smith at the Darwin Conference in Brazil - Science Librarian Charles H. Smith recently spent several days at a Darwin conference in Brazil. He was invited by the conveners of the international 'Echoes of Darwin' symposium, the Instituto Humanitas UNISINOS (IHU), to present an evening session on the work of Alfred Russel Wallace, another evolutionist and colleague of Darwin's. The IHU is a division of UNISINOS, a large Jesuit-founded university situated near the southern city of Porto Alegre in the Brazilian state of Rio Grande do Sul. Smith's topic for the day was 'Alfred Russel Wallace and the Notion of Final Causes in Evolution,' and featured discussions of his research on both history of science and systems theory subjects. An interview of Smith conducted online prior to his arrival appeared in a UNISINOS magazine just before the conference, and while there he was interviewed again for another publication.

-*Rising Through the Ranks: Women in War* - This is the title of a new book by Rosemary Meszaros scheduled for publication by German publisher VDM. The book examines the evolving role of American women in the military and contrasts the Vietnam experience with those of the Persian Gulf War. It also focuses on the changes in American society brought on by the Women's Rights Movement.

-Global Encounters Grant - The *Far Away Places Series* has received a \$300 grant for its fall programs from the Global Encounters program.

-Unit Productivity Award - DLPS has received a \$1,400 grant for its pilot program to involve subject specialists in teaching subject specific

University Experience classes. This has added 48 new sessions for DLPS faculty.

-Task Force to Plan Owensboro Campus Library - A task force chaired by Brian Coutts and including Rob Harbsion, Kath Pennavaria, Beth Knight, Eric Fisher and Doug Wiles will meet on Tuesday to discuss plans for an opening day collection.

**DLSC:** Window replacement is underway at the Kentucky Building. The south side and half of the east side of the building are done.

-The Fall Break Camp was a great success.

-Jonathan Jeffrey is working on an interview with Jerry Baker and working with Dr. Ransdell and Dr. Lee on more elaborate filmed interviews.

-Timothy made a trip to Indianapolis last Thursday to pick up the restored Snell Tapestry, the last element of the Decorative Arts exhibit.

**DLTS:** KLA events not previously reported: Uma Doraiswamy and Nelda Sims were re-elected to their positions as secretary and treasurer, respectively, for the Information Technology Roundtable. Amanda Drost moderated 3 sessions during the conference. She also responded to the FaCET mentor program for new faculty and has Cynthia Houston as her mentor. Every faculty in the department attended KLA and half had presentations or other participation.

-Active searches in various stages include a staff position in Bibliographic Access (request to interview stage, 1 candidate); Science/Technology Catalog position (request to interview stage for 2 candidates); Social Science Catalog position (advertisement stage pending with deadline of Nov. 15 for applications).

**\*Technology Report**

-Please note that David is rescheduling a meeting with IT regarding the laptop issues.

-The Library Tech team provided tech support for Far Away Places at Barnes & Noble; replaced power supply on computer for Community Outreach Manager Assistant; dealt with MS Excel software problem for DLTS faculty member; returned KY Library/Museum laptop back into service after lcd screen and motherboard were replaced - both replacements were covered by Warranty and service contract; checked instructor's computer in VPAL lab for appropriate software for OCLC Webinar; fixed problem with DVD player in Helm InfoLab; set up computer for use by student assistant in Document Delivery; replaced laser printer in Bindery w/another used printer; replaced Ethernet cable connectors on two computers in Reference and Gov/Docs; helped DLTS faculty member in file transfers; worked with WKU IT Dept. to set up 2 additional network printers; rescheduling meeting with Academic Technology regarding wireless laptop login problem after brief power outage in Helm Friday resulted in several computer and printer problems that required attention; installed Voyager modules for use by student assistant in DLTS Dept. Head area,

-In systems support, Josh also continued work on K.U.L.S. updates; Holdings cleanup project for KY Library; Bindery Maintenance project; Active Directory list updates; began experimenting with collapsing issues using the Voyager testing module; created label template for use in Acquisitions.

**Adjournment:** There being no further business before the Council the meeting was adjourned at 11:10 am.

For the Council,

Jan Renusch