

**COUNCIL OF LIBRARY DEPARTMENT HEADS  
MINUTES  
APRIL 20, 2009**

**Present:** Dean Michael Binder, Connie Foster, Timothy Mullin, Brian Coutts, Josh Hawkins, Bryan Carson, Jennifer Wilson, Haiwang Yuan and Jan Renusch

**Minutes:** The April 13, 2009, minutes were approved as corrected.

**Web & Emerging Technologies:** Haiwang reported that he had set up an automatic process of updating the Libraries' Blog and Twitter (in its trial version) synchronously using a free online service named TweeterFeed.

-Haiwang reported that he had met with Gordon Johnson, Director of Administrative Systems & Applications, and two other system and Web experts Brent Haselhoff and Eric Wolf from WKU's IT division. As a result of the meeting, IT is now providing a storage space at the acadmedia.wku.edu server to host future Libraries podcasts. Haiwang learned that the university could not fully support the implementation of a content management system (CMS) due to budget constraint and was just exploring the use of a wiki software. He proposed that we move Big Read pages to [www.sokybookfest.org](http://www.sokybookfest.org) from [www.bgone.org](http://www.bgone.org), which he would ask the commercial Internet service provider to remove. The migration will save the Libraries money.

-He discussed potential members of the new Web & Emerging Technologies Working Group with the Council and got their suggestions.

-Haiwang distributed a newly designed Dean's Office page that included the department heads and had CLDH members marked. The Dean approved of the initiative.

-He also reported that thanks to Connie's insight, he had asked Tyler Ferguson from OCLC to take out the wording (TOPCAT) from the drop-down menu of the WorldCat Local (Trial) on the Libraries' Homepage, which is to be launched with a survey pending the approval by the Human Subject Research Board.

-Haiwang reported that the Collections & Collections link on the Libraries' Homepage has been redirected to TopSCHOLAR® at <http://digitalcommons.wku.edu/collcon/>.

**Development:** Josh said that this was his first Soky Book Fest and Meet the Authors reception. He made some good contacts at the reception. He also attended the Glasgow Library's 20<sup>th</sup> anniversary celebration. Josh will be working on requests for alcohol and food donations for next year's Meet the Authors reception.

**Community Outreach:** Although Tracy wasn't in attendance the CLDH gave her a resounding round of applause for the very successful Book Fest this past weekend. The Daily News had a front page article on the Book Fest in Sunday's paper.

**Marketing:** Book Fest was a great success and Jennifer heard many wonderful comments from authors and participants regarding the high level of organization of the event. Regarding follow up, she put out

surveys that are being tallied regarding how people heard about Book Fest and possible author suggestions for future Fests.

-The Annual Report will be cleaned up with the first round of edits.

-Jennifer has begun working with Glenda on getting the candidates narrowed down for the Part-Time Office Assistant position.

-Appraisal Day is changed to coincide with the community miles-long sale on Hwy. 68-80. A poster is being put together and plans are underway to promote the Appraisal Day on its new weekend. Jennifer reiterated the need to receive next year's programs and marketing needs for planning purposes. This not only includes programs for external promotion but any kind of activities requiring internal requests for communication or on-campus communication.

**Grants & Projects:** Bryan discussed the international discovery room at the Kentucky Building. Although he has not been able to identify any grants for a single room, he has been able to find some purchase grants focusing on artifacts from specific cultures. Bryan will pass this information along to Timothy. Bryan also noted that he had identified some potential grants for conservation and scanning that he would pass along.

-Bryan reminded the Council about the visit from the Foundation Center representative on April 28. There will be a program that afternoon at the ALIVE Center. The representative will talk about basic grant searching from 3-4 and about proposal writing and the economy from 4:30-5:30.

**Dean's Report:** Mike will be setting up three task forces. One for Twitter, one for Face Book and one for Lib Guides, a web enabled search guide with Jack Montgomery as Chair.

-Mike has been in discussions with Jeff Marcus regarding Nature Journal. He is still gathering information to enable us to make a decision whether to cancel this highly regarded journal.

#### **Department Reports:**

DLPS: Best Reference Books Workshop - Brian will host his annual "Best Reference Books of the Year" workshop this Friday, April 24th at 9:00 a.m. in Helm 5. All library faculty and staff are invited.

-Glasgow's 20th Anniversary - WKU Libraries commemorated the 20th anniversary of the Business and Professional Women's Club (BPWC) of Glasgow donation of more than \$100,000 in 1989 with a reception at the Glasgow Regional Center Library. Speakers included: Juanita Bayless, Campus Director; Monica Conrad, Current President of the BPWC of Glasgow; and Georgia Beth Albany, President of the BPWC in 1989.

Brian Coutts gave a history of "WKU Libraries in Glasgow" while Kath Pennavaria, Glasgow Campus Librarian read an emotional letter from Golda Walbert who headed the original fundraising drive. Dr. Binder welcomed guests who included The Mayor of Glasgow and the Judge Executive of Barren County along with representatives from R. R. Donnelly and former BPWC members. A reception followed.

-DLPS Faculty held their annual National Library Week Luncheon at Colton's Steakhouse and Grill prior to the event.

-New furnishings installed prior to the celebration included: three new computer tables and six new microcomputer workstations. Special thanks to Eric Fisher for coordinating their installation. The event was featured in the Glasgow Daily News on April 16, 2009.

-Far Away Places: Viking Voyages Michael Trapasso from the Dept. of Geography and Geology entertained a large crowd on Thursday, April 16

at 7:00 p.m. at Barnes & Noble Bookstore with his discussion of sights and sounds connected with the Viking Voyages to North America. He described the role of Norway, Iceland, Greenland and Newfoundland in the Viking sagas as well as some of their current history and geography. This concluded our 9th series of talks which drew some of the largest crowds in the history of the series.

-ProQuest Workshop - Frederica (Freddy) Scott, ProQuest trainer gave an hour long workshop on using the new Proquest Dissertations and Theses Fulltext Database (PQDT) on Thursday, April 16th at 10:00 a.m. in the InfoLab. The database includes 25 million dissertation and theses citations, mostly from Canada and the US although international coverage is expanding. 60,000 titles are added annually from 700 active institutions. Approximately 75% of the database covers dissertations while 25% covers master theses. New searchable supplementary files include: audio, video, presentations, spreadsheets, etc.

-Top E-Journals Searched Across Collection Platforms (Data for January and February, 2009:

Jue Wang sends the following data:

ProQuest Dissertations and Theses.....	712
Wall Street Journal (ProQuest).....	509
New York Times (1857-)(ProQuest).....	481
Mathematics Magazine (JSTOR).....	428
Science (JSTOR).....	270
Fuel (ScienceDirect-Elsevier).....	247
Ecology (JSTOR).....	217
Journal of American Folklore (JSTOR).....	207
Los Angeles Times (1886-)(ProQuest).....	196
American Historical Review (JSTOR).....	194
Journal of American Folklore (Project Muse)...	158
Bowling Green Daily News (Newsbank).....	153

**DLSC:** Exhibits - The Senior Art Show is now up; a nice exhibit on historic printing; and the Senior Interior Design show is being mounted today.

-The screening of the Civil War movie was successful with about 30 people attending.

-Details for the announcement of the Past Perfect online are still being worked out.

-A big week is coming up with events every night through the end of the month.

-Timothy will be at AAM in Philadelphia April 29 through May 4.

**DLTS:** Jack is working with library liaisons to regulate orders throughout the year. When 800 - 1,000 orders come in a two-week period, our best efforts are severely taxed and the entire workflow gets distorted, so much so that staff in Bib Access and Serials are called upon to assist. The bulk (70%) of orders are to be placed by December. That goal was clearly not met. I trust that this situation can be avoided next year and that Jack, Brian and the other librarians will meet the stated goals so that resources can be acquired year round and not just at year's end. This onslaught has financial and personnel implications, as well as an impact on the users.

-We are planning a joint retirement reception for Rose Davis and Shiu Mak on Wednesday, May 13 at 2:00 in Cravens 100. We will send an announcement closer to that date.

**Technology Report** - The Library Technology Team provided tech support for Kentucky Live! and Far Away Places presentations at Barnes & Noble, provided tech setup for Federal Depository 75th anniversary celebration, provided laptop & lcd projector for use at KLA Academic Section Spring Conference, provided VPAL lab access for UK Extension Office training workshop, installed all necessary updates and software-etc. for Haiwang's computer problem that was fixed by campus IT technicians, fixed problems on Library Systems Coordinator's computer after virus infections fixed, prepared and installed all software on 6 new computers for Glasgow Campus Library which were put in place with the help of the Library Facilities Coordinator - Eric Fisher, still working out installation problems on the 2 new laptops for Glasgow Campus Library, dealt with recurring network printing problems in Extended Campus Office and Reference, updated software on Helm Lobby computer, dealt with usual run of adware & Spyware infections on various computers.

**Adjournment:** With no further business before the council the meeting was adjourned at 12:20 pm.

For the Council,

Jan Renusch