

**COUNCIL OF LIBRARY DEPARTMENT HEADS
MINUTES
DECEMBER 8, 2008**

Present: Dean Michael Binder, Connie Foster, Timothy Mullin, Brian Coutts, Jennifer Wilson, Haiwang Yuan and Jan Renusch

Minutes: The December 1, 2008, minutes were approved as submitted.

Web & Virtual Library: Haiwang distributed copies of the Libraries' Web homepage that shows new text font on the banner consistent with the university's logo design.

-Haiwang proposed to the department heads that he would like to train their faculty and staff at request on the use of Active Files newly implemented across the campus.

Marketing: Christmas in Kentucky was a great success and I received dozens of responses regarding where they learned about the program. Jennifer will be compiling that data and have charts for meeting in January. This will also be a great mailing list to use for future events.

-Annual report - Jennifer is still compiling and trying to summarize data. She would like to focus on a few highlights from each area for last fiscal year and tout all the impressive stats.

-SelectedWorks - Connie and Jennifer met to discuss a SelectedWorks brochure for faculty.

Dean's Report: Mike announced that the CLDH will not meet on January 5, 2009. The next meeting will be January 12 and that will be the last meeting in January due to the 19th being MLK Day and ALA Conference will be the next weekend thru the 26th.

-Mike distributed copies of the 1, 3, & 5% cuts report he received from Dr. Burch. The libraries are in for the 3% cut this time. He asked Connie & Brian to flesh out specifics regarding subscriptions and books and are due to him by Friday, December 12.

Department Reports:

DLTS: The Holiday Party Committee met last week to make final plans for the festivities. 73 people had responded to the invitations. There will be a 15-25 minute "lag" time between orders and food service, so we might want to do awards during that time.

-The EIR Committee will have its final fall meeting on Tuesday, Dec. 9, virtually, via email with committee members responding to some requests for new journals and databases, and a discussion of MyiLibrary. Given uncertain budget situations, we most likely will shelve major e-book and other acquisitions until the impact on library materials is known in the spring. We will, however, be able to move forward with a few purchases supporting sciences and arts.

-Connie finished the interviews process for Serials Accounts Specialist. The position is in line to be filled no later than January 15.

-Doris Hardcastle officially retires December 31, after 40+ years of service. Rose Davis and Bib Access are hosting a reception December 9 from 9:30 - 10:00.

DLSC: Timothy reported that Christmas in Kentucky December 6th at the Kentucky Building was very successful with close to 1,000 in attendance.

DLPS: Kentucky Live! - Jack Montgomery made the final presentation of this year to a large enthusiastic crowd at Barnes & Noble on Thursday, December 4th. Jack began with examples from Kentucky and then spoke about the various "traditional healing traditions" in the Piedmont and Appalachian regions recounting personal visits with famous "healers." He signed copies of his new book ***American Shamans: Journeys With Traditional Healers*** following his presentation.

-Extended Hours - Dan Forrest is coordinating this year's extended hours program sponsored by the SGA. Extended hours began on Sunday and will continue all week...

-ILL Specialist Position - Interviews have concluded and a request for permission to offer the position has been sent to Human Resources.

Late Night Reference Assistant (part-time) - Jeremy Richey has tendered his resignation effective with the end of term.

-Top Ten Electronic Journals thru September 2008: (from Jue Wang)

1. New York Times (1857-current file) 6,481 uses
2. Fuel 1,982
3. Wall Street Journal 1,540
4. Science 1,323
5. American Journal of Nursing 1,101
6. Los Angeles Times (1886-current file) 1,088
7. Science 985
8. Ecology 958
9. Business News (Knight Ridder) 94
10. Journal of Negro Education 907

-Top five full-text articles by collection platform thru September 2008:

1. JSTOR 43,389
2. ProQuest 23,635
3. HW Wilson 6,973
4. Newsbank 960
5. Elsevier Science Direct 5,352

Adjournment: There being no further business before the Council the meeting was adjourned at 11:10 a.m.

For the Council,

Jan Rensch