

**Council of Library Department Heads
Minutes
December 1, 2008**

Present: Dean Michael Binder, Timothy Mullin, Connie Foster, Brian Coutts, Carrie Barnette, Tracy Harkins, Haiwang Yuan and Jan Renusch

Minutes: The November 24, 2008, minutes were approved as submitted.

Web & Virtual Library: Haiwang has put the web version of the Fall/Winter 2008 issue of *Collections & Connections* on the Web. He and Connie are working together to get this library publication on WKU's digital repository TopSCHOLAR.

Development: Carrie reported that the membership letter will go out this week to all families who made a gift from January 2007 to June 30, 2008 but have not made a gift since then. The letter includes the new membership categories. Connie asked about those on payroll deduction and Carrie stated they should not receive a letter since they've given since June 30, 2008.

-Carrie also reported that the US Bank Celebration of the Arts award sponsor letter went out last week. She is hopeful that some of those will be returned before the membership letter goes out this week.

-She reported that \$36,100 has been raised to date for book fest with another \$22,500 pending. That's an increase from last year. She has several request meetings over the next few days.

-She also shared that the ALADN conference planning is going well and she has been working on that program. Specifically, the website for the conference is www.unl.edu/aladn2009. She will forward a final program to the group so they can see if they might want to attend in 2009.

-Carrie reported that a new sponsor has come on board for The Big Read. Jennifer Brinkley, attorney at law will sponsor the event at \$5000 and is very excited about the many things planned. Additionally, Kiwanis is excited about partnering for the Reluctant reader's portion of The Big Read, acting as mentors for the boys at Bellwood Presbyterian Home for Boys.

Community Outreach: Tracy reminded everyone she will be on jury duty starting December 2. She said that Barnes & Noble is holding a Book Fair for Book Fest Saturday, December 6 and Sunday, December 7 and handed out vouchers with the id number on them. This time customers can also make their purchases on line and a portion will still go toward the Book Fest. For the Big Read she is working with Ashley Fowlkes at WCPL on getting the book plate stickers printed and the books distributed to the schools that requested them by the time the University shuts down December 12. She is also working on the copy for the radio PSA with Pete Kirchoff at WKYU radio. She will run the final draft by Mike before it is recorded.

Dean's Report: Mike distributed copies of the budget cut proposed FY10 form for review and discussion.

Department Reports:

DLPS: Kentucky Live! - Jack Montgomery will speak on the topic "Traditional Healers & the Folk-Magic Tradition" on Thursday, December 4th at 7:00 p.m. at Barnes & Noble. Following his presentation he will sign copies of his new book *American Shamans: Journeys with traditional Healers*.

-Charles Smith was one of the featured speakers at a conference on Alfred Russel Wallace at the Linnean Society in London on November 22nd. He spoke on the topic: "Wallace and Final Causes: Spiritualism, Evolution and Beyond." The venue was where Wallace and Charles Darwin's papers first proposing evolution by natural selection were read in July 1858. The event also saw the launch of a new book: *Natural Selection and Beyond: The Intellectual Legacy of Alfred Russel Wallace* edited by Smith and George Beccaloni, curator at the Natural History Museum of London and published by Oxford University Press. Smith also spoke at the Wessex Institute of Technology and met with some of Wallace's grandchildren on the south English coast.

-ILL Specialist - Five candidates will be interviewed this week for vacant ILL position.

-Research/Instruction Specialist Amanda Hardin begins work today in her new position. She can be reached at 745-6115.

-Extended Study Hours - Dan Forrest has reached agreement with the SGA to sponsor our "late night study hours" which begin Sunday, December 7 and extend to Thursday, December 11. The Helm-Cravens Library will stay open until 2:00 a.m. each of those evenings staffed by volunteer library faculty and staff.

DLTS: Interviews are scheduled this week for Serials Accounts Specialist.

-The "big" EBSCO invoice was loaded and approved with 2,095 titles and 32 invoices on November 24, 2008. The invoices match more closely what we prepaid so our balances on hand are pretty realistic. There are still some invoices pending for large e-packages like ScienceDirect that will reduce further our commitments.

-Connie Foster is exploring with Pamela Napier and Gay Perkins the best label for WKU Scholar to appear under for TopSCHOLAR™, as she will also do for the library's Collections & Connections.

DLSC: Museum Assistant Murry Cherry resigned for personal reasons effective December 12. The form 4 has been completed and a search will begin immediately. The search for a library assistant is at the form 2 stage. The search for a manuscripts assistant is at the form 1 stage.

-Update for Second Life Committee - The abstract submitted by the committee for publication regarding using SL in Higher Learning was finally rejected after initial sounds of acceptance.

-6 events are scheduled for this week - 3 evenings and 3 daytime.

-Christmas in Kentucky is Saturday, December 6.

-KYL M was mentioned in the current issue of Kentucky Living in an article about toy collections.

-August, 2009 KYLM will host HGTV personality Vern Yip, being brought to Bowling Green by the Warren County Public Library.

Adjournment: With no further business before the Council the meeting was adjourned at 10:55 a.m. The Marjorie Helm Awards Committee met immediately following the CLDH meeting.

For the Council,

Jan Rensch