

**COUNCIL OF LIBRARY DEPARTMENT HEADS
MINUTES
APRIL 28, 2008**

Present: Dean Michael Binder, Connie Foster, Brian Coutts, Timothy Mullin, Tracy Harkins, Diana McQuady, Haiwang Yuan, Carrie Barnette and Jan Renusch

Minutes: The April 7, 2008, minutes were approved as submitted.

Web & Virtual Libraries: At the April 11th TAC (Technology Advisory Committee to Dr. Kirchmeyer), Haiwang asked about land purchase on Second Life, and was told that an entire island would be purchased for the university, of which Libraries would have a part. Haiwang also requested storage space for Libraries' podcasts from IT, which gave 100 gig from the Tegrity2 server housed in DELO. It will be set up and made available in a short time.

-Haiwang has just received a Faculty Scholarship Award in the amount of \$2,000 for his two-volume encyclopedia project on Chinese ethnicity. The award will fund his research trip to China this summer.

Development: Carrie has been doing stewardship for the Book Fest sponsors this past week. She is making deliveries of books to those whom she got autographed books and is working on notes and thank you gifts for all. All sponsors have paid with the exception of a lost check for which she and the sponsor are searching.

-Carrie is working on and will deliver a proposal to Beulah Campbell this month. WKU is requesting she gift her collection of children's artwork to the Educational Resource Center along with a cash gift to set up an endowment to support the children's literature artwork collection. Carrie will visit with Beulah sometime in May to deliver the proposal.

-Carrie is attending a conference in Austin, TX in June and will make the trip down to San Antonio to meet May McCarty, a long time friend of the libraries. Carrie is also planning a trip to Chicago for several discovery calls as well as follow-ups with some donors.

-Carrie reported the Museum Advisory Council was meeting this evening at the Kentucky Museum.

Community Outreach: Tracy mentioned that now that Book Fest is over she would like to provide more support to the other outreach activities at the Libraries and KY Museum. She would specifically like to be more involved at the ground level in KY Live and Faraway Places and the Christmas in KY program (and explore a possible Halloween program at the KY Museum.) She asked Brian and Timothy to please alert her about any upcoming planning meetings so that she can attend. She is also planning on attending the upcoming Bluegrass Festival of Books in Lexington in May.

-A lengthy discussion on the importance of the Kentucky Literary Awards ensued. Michael appointed an ad hoc committee consisting of Tracy Harkins as chair, Carrie Barnette, Brian Coutts and Jonathan Jeffrey to evaluate the KLA. July 1st is the deadline for their report.

-Tracy thanked everyone who helped with the Book Fest activities.

Marketing: Michael welcomed Diana McQuady as Interim Marketing Coordinator. Diana said she is excited to begin in this new position and is looking forward to working with everyone.

Dean's Report: Michael distributed revised copies of the University Libraries section of the undergraduate catalog for review and editing.
-Michael attended the Board of Regents meeting last Thursday. The Board of Regents passed the 9% tuition increase. Now it goes to CPE for approval. At this time, it still does not appear that University Libraries will absorb budget reductions; \$150,000 in new funds is earmarked for inflation of subscriptions.

Department Reports:

DLSC: The Senior Art Show and the Senior Interior Design Show are now open. Friday evening, May 2, is the second Bowling Green Gallery Hop to showcase these exhibits.

-Suellyn Lathrop is attending MAC conference in Louisville. Christy Spurlock and Timothy are attending KAM in Elizabethtown in June.

-Jonathan Jeffrey reports that DLSC has 531 entries on TopSCHOLAR™ - 75% of the content.

-Sandy Staebell has supplied images of several of the museums paintings to University of Kentucky's arboretum for an exhibit "Plant Pioneers of Kentucky."

-A new volunteer group, Courtyard Gardeners, has planted about 30 donated native plants in the courtyard last Saturday.

-The landscape at the Log House is well underway. It is a wonderful student engagement project. Elizabeth Alewine is a grad student in horticulture and this is a portion of the thesis. She is writing her thesis on the research as well as installing the landscape with the help of the Landscape Design Class.

-Timothy attended a meeting with the committee to plan the President's gala for this fall at the Kentucky Building.

-There are events scheduled in the building every night for the next two weeks.

-Timothy is going to Italy May 11-22 with the WKU Chorale.

-The search for an Image Librarian is being resumed.

-The initial forms and documents are in place for the Marketing Coordinator position search.

DLTS: On April 15, Doug Wiles and Sgt. Rafael Casas, the Campus Crime Prevention Officer, talked to our department about security tips as a follow-up to the situation when an "unauthorized person" visited our floor early this year. We appreciate their time and information.

-Rose Davis and Connie Foster participated in a webinar for Digital Commons new release and Rose, Connie, Dean Binder and Haiwang Yuan attended another webinar specific to SelectedWorks, an enhancement for faculty researcher pages.

-Connie spoke to DLSC faculty and some staff about Digital Measures implementation.

-Sarah Kessler from the Graduate Studies office, Rose Davis, Nelda Sims and Connie met to discuss electronic theses, the Networked Digital Library of Theses and Dissertations, and TopSCHOLAR™. A summary and recommendations were submitted to Dr. Bowker and Dean Binder.

DLPS: The grand opening of VPAL was held on Wednesday, April 23rd. The ceremonies included tours of the new facility, demos of the new KICII

digital scanner, live models from the Theatre/Dance Department, a display of faculty art, and designs from the Consumer and Family Science Department. Following remarks by Michael, Provost Burch and Brian, Terri Baker, Coordinator, introduced the staff. A ribbon cutting and reception followed. Over 360 people attended.

-Doug Wiles coordinated the installation of the new Knowledge Imaging Center on Tuesday, April 22. The scanner arrived from Germany the day before and a company trainer conducted the training. Eric Fisher tested software compatibility prior to the installation. The KIC II provides a walk up scanning system with a 17 x 24 inch scan area. Funding was provided by a Library Technology grant.

-Kentucky Live! - Mark Sohn's presentation on Appalachian food and culture drew a large crowd on Thursday, April 10 at Barnes & Noble. He signed copies of his new book *Appalachian Home Cooking: History, Culture and Recipes* after his presentation. This concluded the fifth series.

-Far Away Places - Binh Le from Penn State Abington spoke on Vietnam on Thursday April 17 to a large crowd at Barnes & Noble. This concluded the 2007-08 series.

-National Library Week at Glasgow - After a lunch at China King Buffet, the April DLPS faculty meeting was held in room 131 on the Glasgow Campus at 1:00 p.m. The NLW reception followed at 3:00 p.m. in the library. Kath Pennavaria handled the arrangements.

-Brian hosted his annual Best Reference workshop on Friday, April 11 from 9:00 a.m. to 10:30 a.m. Brian had two feature articles that appeared in the April 15, 2008 issue of *Library Journal*.

-Rosemary Meszaros reports that with the cataloging of 2,182 items in March, a total of 53, 463 documents have been catalogued. Recently completed are series on USGS Water Resources Investigations and the Office of the President.

-The planning committee for a new library video chaired by Peggy Wright met with Josh Niedwick, Associate Producer/Director for WKYU-PBS. Filming began on April 23. The final script is due this week.

-Susan Peters: *Tragic Promise* by Terri Baker and Sean Kinder appears in the spring 2008 issue of *Films of the Golden Age*. Peters was a rising film star in the 1940s until a tragic accident shortened her career and her life.

-Dan Forrest's "Security at Western Kentucky University Libraries: A Case Study and Overview" appears in a Vol. 20 Nos. 1/2 of *Library and Archival Security* published by the Haworth Information Press.

-Brian, as incoming Chair of the Law and Political Science Section Membership Committee, has been appointed to the ACRL Membership Advisory Committee for a one year term, July 1, 2008 to June 30, 2009. Brian also serves on the LPSS Executive Board.

Adjournment: With no further business before the Council the meeting was adjourned at 12:40 p.m.

For the Council,

Jan Renusch