

**COUNCIL OF LIBRARY DEPARTMENT HEADS
MINUTES
MARCH 24, 2008**

Present: Dean Michael Binder, Connie Foster, Timothy Mullin, Haiwang Yuan, Brian Coutts, Tracy Harkins and Jan Rensch

Minutes: The March 3, 2008, minutes were approved as submitted.

Web & Virtual Library: Haiwang and Tracy have been busy updating the SOKY Book Fest's web site, which involved constant adding, revising, and deleting the author's biographical information. On the professional development side, Haiwang has become a certified Chinese Advance Placement Score Reader of the College Board. He is currently working on four book/chapter projects relating to Chinese culture and ethnicity.

Community Outreach: Tracy feels like she has finally had a chance to catch her breath since hitting the ground running in August. She reported that billboards are going up on Scottsville Road for the SOKY Book Fest. TV spots will begin running on WKYU, WBKO and Insight. Radio spots will run on WKYU-FM and the tabloid will be included in the April 9th Daily News. Tracy is working on the volunteer list and asked for input from the Department Heads.

Dean's Report: Michael distributed three reports: Lapse Salary, Inflationary Cost Projections and Recurring Budget Items for the Department Heads input and review. Discussion followed the reviewing of the documents.

Department Reports:

DLTS: Connie is working with the Kentucky Library to convert card periodical records to TopCAT. The result will be online access, ability for KL to update holdings as issues are given to the library, display of room location when available, and dispensing with the metal files. There were 213 records exported from OCLC to TOPCAT and additional records will need original cataloging; however, the majority of titles are complete.

DLSC: Work on the roof continues and looks like it is winding up.
-The selection of plants and features for the Log House landscaping has begun. This is an "engaging the student" project. Soon the exterior of the Log House will be painted, as it historically would have been, both then and now, to keep the sawn wood parts from rotting.
-Work is continuing on the Library Gallery, the lobby space where the old U.S. senate desk used to sit (room 200). This will be a small gallery space for library related exhibits. Shades on the big windows will help reduce fading and this space will have new lighting to make it more of a gallery space.
-The Austin Ducett estate was left to the KYLM, but as Mr. Ducett had reduced his living arrangements down to a very minimal level, it does not amount to many individual pieces, yet has a wonderful sculpture, a great early Kentucky table and a very "mid-century modern" chest of drawers.

-All members expressed sadness at the news of Dr. Henry Hardin's passing. Next spring the third floor Decorative Arts Exhibit will open and some of Dr. Hardin's gifts will be included.
-Timothy's next article has been published in *Delaware History* and also will be loaded onto TopSCHOLAR.

DLPS: Sharon Buzzard, Director of the University Experience program and Sara McCaslin, Library Instructor for the program attended the March DLPS faculty meeting and presented their ideas about library instruction for subject based University Experience Classes. After considerable discussion DLPS faculty voted to assume responsibility for teaching library research instruction to the 33 subject classes on an experimental basis for the fall 2008 term.

"Children Between Worlds: Intercultural Relations in Books for Children and Young Adults" opened at the ERC last week. Events involving this exhibit are scheduled for the next five Wednesdays from 3:30 to 4:00. On March 26 Dr. Tadayuki Suzuki will speak about multicultural children's literature from Japan and on April 2 Dr. Lucy Maples will talk about international Cinderella tales.

-Far Away Places Series: Dr. Michael Trapasso, from the Department of Geography and Geology spoke about Easter Island on March 20 at Barnes Noble and drew one of the largest crowds of the year. Pictures, a podcast, and a video on the presentation are available at our web site.

-Kentucky Live! Series: The April 10 speaker will be Dr. Mark Sohn from Pikeville College, award winning cookbook author. He'll be talking about "Appalachian Food: Defining a Culture." His most recent book on *Appalachian Home Cooking: History Culture and Recipes* was published by University Press of Kentucky. Earlier books discuss "Southern Country Cooking" and "Mountain Country Cooking."

*Library Facilities Specialist Update: Card readers for the new coin operated copy machines have not yet arrived although they have promised that they are on the way. Bill changers will not be provided.

-All VPAL furniture has been ordered and is expected to be delivered in the first two weeks of April.

-Once a floor plan is approved and re-quoted for price updates, furniture and equipment for the Helm 5 and Helm 108 info labs will be ordered.

-After almost four years with WKU Libraries as Facilities Specialist for DLPS, Matt Bogard will be leaving April 6th to take a Market Research position with Enrollment Management in Academic Affairs. Matt will be missed and he is wished the best of success in his new position.

*Library Technology Team Update: The team provided support for "Far Away Places" at Barnes & Noble, dealt with problems with the network laser printer and performed software updates on three circulation desk computers at the ERC, dealt with a printing problem with network laser printer in Cravens Circulation, dealt with minor problems concerning various computer mouse and keyboards, prepared a new computer that will be installed in the new KICII Scanner for VPAL, and dealt with the usual incursions of adware, spyware and virus infections.

Adjournment: With no further business before the Council, the meeting was adjourned at 11:15 a.m.

For the Council,

Jan Renusch