

**COUNCIL OF LIBRARY DEPARTMENT HEADS  
MINUTES  
FEBRUARY 18, 2008**

**Present:** Dean Michael Binder, Connie Foster, Timothy Mullin, Brian Coutts, Cindy Troutman, Tracy Harkins, Carrie Barnette, Haiwang Yuan and Jan Renusch

**Minutes:** The February 11, 2008, minutes were approved as corrected.

**Web & Virtual Library:** On February 15, Haiwang attended the bi-annual meeting of the Technology Advisory Committee (TAC) to Vice President of Information Technology. Committee members were given itemized details of IT's budget cuts in 2007-08 and 2008-09 fiscal years, including the foregoing of Tegrity license and some of the hardware and software upgrade projects in the IT Division. Members were also told of the progress IT has made, such as upgrading the Data Center's power system, getting a newer version of Blackboard, launching the University Portal, implementing an online credit card software purchase system, and promoting the use of a Content Management System (CMS) called Plone for web development. Plone is one of the CMS interfaces that allow users to create, update, and manage web pages without using web development software like Dreamweaver.

-On February 12, the Web Site Team had its first meeting of this semester. Updates to the Libraries' web site were presented at the meeting: subtle changes to the Home Page by Haiwang, a redesign of the database pages by Bryan Carson, and the WKU Flickr Group web site by Suellyn Lathrop. The Task Force on Second Life's Application in WKU Libraries followed. Rob Harbison gave a presentation on Second Life, and members discussed ways of creating our presence in it. Haiwang was asked to see if the University IT had purchased the 1/16th of an island it had promised. From the afore-mentioned TAC meeting, Haiwang learned that the land had not been purchased yet.

-Haiwang and Michael briefed the CLDH on the findings of their research of Kindle, Amazon's reading device of its e-books. They found that Amazon would not allow the lending of the device with contents in it. Therefore, Michael decided that the device not be applied in WKU Libraries at this point, and that no task force be appointed.

**Development:** Carrie has submitted a \$10,000 grant to the National Endowment for the Arts/ArtsMidwest for The Big Read community reading program. If approved the book fest partnership will present this event, reading To Kill a Mockingbird, instead of One Book in 2009. -Carrie is finishing up her solicitations for \$300 patrons for the Meet the Author reception. She is also sending out US Bank Celebration of the Arts award sponsorship information this week.

**Community Outreach:** Tracy reported that the Book Fest partners are focusing on the invitation design and trying to develop a more targeted mailing list for the Meet the Authors event. Invitations will go out the week of February 24. She is also putting finishing touches on the Author Panels list which will be posted on the Book Fest web site February 25. Tracy is continuing to work with Haiwang on updating information on the Book Fest web site- especially in regards to the

author bios. The KY Literary Awards ceremony has been moved from the Meet the Authors event to the Book Fest- ahead of the Headliner.

**Marketing:** Cindy distributed copies of the new Annual Report. She was given a round of applause for her efforts in getting this first year completed. She thanked everyone for their assistance in giving her the necessary information and editing help.

-The US Bank Show opening is March 1. Cindy is working on completion of the exhibit catalog.

-Java City concert featuring Tommy Womack on Wednesday, February 20.

-Far Away Places on Thursday, February 21 at Barnes & Noble.

-Part III Writer's Workshop on Poetry is Tuesday, February 19 at 5:30 p.m. in Helm 100.

**Dean's Report:** Michael's focus is still on the 3% and 6% budget cuts and his response to the Provost regarding staffing.

#### **Department Reports:**

**DLSC:** Suellyn Lathrop launched a "Flickr" page for unidentified images.

-Campus Improvement funds have not been affected by the budget reduction.

-Timothy will be away February 20-27 on a research trip.

**DLPS:** Kentucky Live! - Nancy Baird spoke about the history of health care in the Bluegrass State at Barnes & Noble on Thursday, February 14<sup>th</sup>. Following her presentation she signed copies of her new book *Healing Kentucky* published as part of the new reader's series by the University Press of Kentucky.

-Far Away Places - Artistófanos Cedeño, Director of the Panamanian Studies program at the University of Louisville will speak about Contemporary Panama on Thursday, February 21<sup>st</sup> at Barnes & Noble. Cedeño is the Academic Dean of Kentucky's Governors Scholars Program and teaches Spanish Literature at U of L.

-Evelyn Thurman Award - The first annual Evelyn Thurman Young Readers Award was presented to Albert A. Bell Jr. at a luncheon at the Kentucky Building on Saturday, February 16<sup>th</sup>. A professor at Hope College in Indiana, Bell is the author of *The Secret of the Lonely Grave*. Prior to the luncheon Bell spoke to a group of Super Saturday students in Grise Hall, each of whom received a copy of the book. Two of Ms. Thurman's sisters and her niece attended the luncheon.

-Catalonia Project - Roxanne Spencer has been asked to assume leadership of the WKU program in Catalonia. The partnership involves developing library classroom children's collections in English for a Catalunan private school.

-University Experience - Brian and Bryan Carson met with Sharon Buzzard, the new Director of the University Experience Program to talk about problems of mutual concern.

-Charles Smith's articles on Alfred R. Wallace appear in the 2007 Biographical Dictionary of Astronomers, published by Springer and in the new Online Oxford Dictionary of National Biography.

\*The Library Technology Team provided tech support for Kentucky Live at Barnes & Noble, provided an equipment set up for Web based training of MorningStar database, replaced mouse in Government Docs/Law, diagnosed hard drive problem for a computer in Gov. Docs/Law and made arrangements for replacement of hard drive, installed software and printer connections on student assistant computer in the Kentucky

Building, formatted hard drive and reinstalled all needed software on circulation desk computer in Glasgow, helped diagnose TOPCAT access problems for staff in DLTS, continued to prepare older equipment for surplus, and dealt with the usual problems of adware/spyware/viruses and network printing problems.

**DLTS:** Acquisitions News: Jack Montgomery has published a book *American Shamans: Journeys with Traditional Healers*, 2008, Busca Publishing Co.  
-The CoLibri book covering system is in full use now, to the extent that we will soon be reordering large and medium-sized covers.  
-We have established with Midwest Library Services a standing order plan for children's books that receive one of 12 top awards in the publishing industry. Dean Jones will be responsible for these orders as a means of distributing further the acquisitions process for improved workflow.  
-General Reminder: Any gift periodicals that one wishes to be considered for the collection need to be requested through the Serials Review process. Several titles are appearing on the current shelves of Helm 2 for which we have no known acquisitions or check-in process.

**Adjournment:** With no further business before the Council the meeting was adjourned at 11:45 a.m.

For the Council,

Jan Renusch