

**COUNCIL OF LIBRARY DEPARTMENT HEADS  
MINUTES  
NOVEMBER 5, 2007**

**Present:** Dean Michael Binder, Timothy Mullin, Cindy Troutman, Connie Foster, Haiwang Yuan, Carrie Barnette, Brian Coutts and Jan Renusch

**Minutes:** The October 15, 2007, minutes were approved as submitted.

**Web & Virtual Library:** Haiwang has purchased Flickr's two-year plan so that unlimited sets or folders can be created to feature photos of Libraries' events.

-Working with Tracy, Haiwang has added more bios of authors to the SOKY Book Fest's web site.

-The Web Site Team is going to have its third meeting of this semester this week, and Haiwang will convene a meeting to get task force members together to discuss application of Second Life in our Libraries.

**Development:** Currently, the Book Fest has \$26,500 with visits with some of the top donors coming up in the next few weeks. Carrie is also working on a request to Target for a sponsorship in that they have shifted their support to book fest sponsorships. She is working on a Mellon Foundation preliminary for curatorial support that would benefit the Kentucky Museum. She is also researching foundations to find support for the Civil War Exhibit. Carrie has plans to make trips to Chicago, Lexington and Louisville in the coming weeks. She is working with Leslie Watkins to make joint requests for support of the Civil War exhibit and the Civil War Center on campus. Carrie coordinated the Museum Advisory Council on Oct 29 and there are meetings of the exhibits and membership committees of the MAC along with a behind the scenes tour scheduled for November 16.

**Community Outreach:** Jaime Fox concert at Java City in Helm Library, Tuesday, Nov 6 at Noon.

-Lynn Niedermmeier's book signing, Thursday, November 08, at the Kentucky Library & Museum, with presentation on her book, *Kentucky Author and Suffragist*, beginning at 4pm.

-Kentucky Live! presents *The World's Longest Cave: Kentucky's Mammoth Cave System*, with Professor Chris Groves, November 8, 7pm, at Barnes & Noble.

-Morning at the Museum program, *Christmas Traditions*, with Nancy Baird, November 10, 9am, Kentucky Library & Museum.

-Cindy announced the libraries participation in African American Read In for Black History month.

**Dean's Report:** Mike asked each Department Head to give a status report on their staffing plan. Each one discussed where they are in their proposals.

**Department Heads Reports:**

**DLSC:** Suellyn Lathrop, University Archivist, will begin her employment on Monday, November 19.

-Timothy reported on a sad occurrence . . . An odd and interesting diary from a 1970's commune known as "Flying Frog" was returned to its owner. They happened to see it on TopSCHOLAR - and we did not have clear title to it.

**DLTS:** Nelda Sims purged 42,670 old patron records using the Voyager Patron Purge batch job. As a result 388 records will require some kind of review before deletion and she will work with Paula Bowles on this process.

-On October 31, Uma Doraiswamy and Nancy Steen attended a workshop in Indianapolis, sponsored by INCOLSA, entitled "Extreme Basics-Cataloging Online Electronic Resources."

**DLPS:** Maria Lewis one of the new VPAL part-time Library Assistants began her employment November 1.

-Sheila Hause, longtime Stacks Manager for Cravens announced her plans to retire effective January 1, 2008.

-New picture railings were installed in VPAL and recently acquired art will be hung this week. The library has acquired a new painting *Pearl of Wisdom*, by former Art Department Head, Kim Chalmers. Once framed, the painting will be displayed in VPAL.

-Jue Wang arranged an October 26<sup>th</sup> teleconference tutorial on the recently acquired Bowker Book Analysis tool which allows you to create acquisition lists of items not owned but recommended in Resources for College Libraries.

-This week's Kentucky Live! presenter is Geography/Geology Professor Chris Groves who will give a presentation on Mammoth Cave on Thursday, November 8<sup>th</sup> at 7:00 p.m. at Barnes & Noble.

-Jeff Corwin of Animal Planet held a "conversation with students" in Helm 100 on Tuesday, October 30<sup>th</sup>.

\*The Library Technology Team provided tech support for "Far Away Places!" @ Barnes and Noble, installed software on six new computers for faculty, reinstalled software on computer for new staff in the ERC, dealt with network printing problems in Extended Campus office, printing problems on the Ariel workstation in ILL office, reinstalled operating system and software on infected computer in Glasgow, installed software on three new DLPS staff computers, dealt with adware and spyware infected computer in Gov Docs area, began process of working with IT Department to replace hard drive for a staff computer in DLTS, working with IT department to replace parts on laser printer in Electronic Reference area.

**Adjournment:** There being no further business before the Council the meeting was adjourned at 11:00 a.m.

For the Council,

Jan Renusch