

**COUNCIL OF LIBRARY DEPARTMENT HEADS
MINUTES
APRIL 2, 2007**

Present: Dean Michael Binder, Timothy Mullin, Connie Foster, Haiwang Yuan, Carrie Barnette, Cindy Troutman, Brian Coutts and Jan Renusch

Minutes: The minutes of the March 19, 2007, meeting were approved as submitted.

Web & Virtual Library: The next WST meeting is scheduled for early May. The Web pages are undergoing routine updating.

-As chair of the Community Outreach Manager Search Committee, Haiwang reports that it met a second time to finalize the job advertisement and identify advertisers, which include paid regional publications and free national organizations' web sites as well as several listservs.

-Haiwang has just completed a chapter on "Library and Community Outreach" for a book to be published by the prestigious Beijing Library Press, China this summer. The book is titled /Academic Libraries in the United States for the 21st Century: Theories and Practices/.

Development: Carrie is preparing for the Book Fest with final invoicing and follow-up with current sponsors with marketing materials, etc. She spoke at Kiwanis last week about the Book Fest and the value, uniqueness and positive attributes of the partnership.

-Carrie is developing proposals for 2007-2008 Book Fest-related events and Kentucky Museum events including: Fall Into Books, On the Same Page, Christmas in Kentucky and others.

-She delivered a request for \$3000-\$5000 to SOCU to support one of the library-related programs including: Fall Into Books, Christmas in Kentucky, On the Same Page.

-Good news received regarding support of the Evelyn Thurman Award by CHF. The CHF will provide \$500 per year for three years to assist in travel costs for the winning authors/illustrators. The committee is reviewing other aspects of the endowment language and developing a follow-up recommendation based on those ideas.

-Carrie is preparing for LAC tonight and MAC on April 23rd. This includes working with Fundraising Committee and Nominations Committee to provide updates at the meetings.

-She is following up with Zach Kafoglis and Cora Jane Spiller regarding the purchase of the Asher Graham portrait. The museum will purchase it with private donations then put it on loan to the justice center for it to hang there with other past judge portraits.

-Carrie is following up with art show award donors this week with photos of the artwork chosen being sent to them.

Marketing: Newsletter - The April newsletter went out last week.

-Jonathan David Eckberg will perform at JC April 3 at noon
Cortney Basham will perform on Wednesday at noon.

-Kentucky Live! with Kristen Johannsen is Thursday at 7:00 at B&N

-Postcards announcing the Student Exhibit will go out this Friday. Exhibit opens on April 19.

-Currently working on the catalog for the show.

-Volunteers are still needed for the Book Fest. If you know anyone that hasn't signed up, but would like to please have them contact Jayne.

Dean's Report: Michael gave a brief report on the ALA's ACRL Conference he attended last week in Baltimore, Maryland concerning a fix on where libraries are heading. In conjunction with his report Connie distributed copies of "Changing Roles of Academic and Research Libraries," an essay from an ACRL Roundtable, 2006, which contains timely thoughts about university libraries. Michael asked that they read the report and come prepared to discuss it further at a meeting one hour prior (9:00 - 10:00) to the next regular CLDH meeting.

DLPS Report: Brian reported that Roxanne Spencer has completed work on the SACS Library Resources forms and delivered them to the planning committee on Wednesday.

-Jim Flynn, from the English Department drew a large crowd to hear his presentation on Irish Literature: Poetry, Politics and Protest, a Far Away Places event on Thursday, March 22. A highlight of the evening was an Irish ballad sung by one of his summer school students. This week's Kentucky Live! speaker is journalist Kristin Johannsen about her new book *Ginseng Dreams*.

-Dan Forrest introduced the new ILLIAD interlibrary loan service at a library workshop on Friday, March 23. He advised that 30 faculty had signed up for the new service. He has already given a workshop to Ogden College faculty and offered to do others for colleges or departments.

-Jue Wang coordinated a visit from Bonnie Hawkwood, the Thomson Gale representative on Friday, March 23. Bonnie demonstrated the new Gale Virtual Library platform for e-reference books. The platform is designed to move e-books beyond their typical use patterns. They have more than 1,200 titles available from a variety of reference publishers including Sage, Cambridge University Press and Idea Group in addition to their own extensive catalog. She also demonstrated the new Info Trac databases which are comparable to the current EBSCOHost Academic Index.

-Masako Barnaby, Coordinator of Student Computing, contacted Brian about making available up to 25 refurbished computers. The first 18 will be installed in the Info Lab (Helm 109). Additional installations are planned for the Kentucky Building, Government Services and Periodicals. This latter unit will be attached to the new micro-opaque scanner which just arrived.

*Library Facilities Specialist Update: VPAL: Last week the committee met with Paula Sadler and selected the furniture. They also met with the IT department and will be ordering the computers through them as part of a larger bulk order. They will be meeting with them this week to fine tune the workstation selection for the info lab.

*Library Technology Team Update: The team provided support at Barnes & Noble for Far Away Places and Kentucky Live! events. They continued installation of OCLC Connexion client on computers in various departments and service areas; updated public use wireless laptops to Service Pack 2, installed additional Windows updates and security patches and MS Office 2003; performed the same updates on other library owned laptops; installed all needed software on new laptop for the Kentucky Building. They provided tech support for various workshops and dealt with the usual network printing problems and adware and spyware problems.

DLTS Report: Nelda Sims loaded the EZProxy file for EBSCO's EJS list of e-journals. This enables consistent use of and access to the Publisher Site from EBSCO EJS, whereas previously, off-campus users were not always able to go to the publisher's link. This batch load should greatly ease frustration for off-campus users needing articles and information. Additionally, the EJS collection was identified for TDNet, as it had not previously been provided as a linking option.

-Through TDNet, this week, we will have additional access to 1,744 journals that are currently available in EBSCO's EJS database. By adding these to TDNet the user can find additional linking options for full-text articles.

-The registration form and preliminary program are available for the forthcoming Ohio Valley Group of Technical Services Librarians conference May 16-18 at the Holiday Inn. Events include a reception at the Corvette Museum on Wednesday evening and a dinner at the Kentucky Building on Thursday night with entertainment by Michael Franklin. The program has something of interest to all librarians, not just technical services. Go to <http://www.wku.edu/Library/ovgtsl/ovgtsl07index.html> for conference registration and information.

-Connie gave an update on TopSCHOLAR. On Thursday April 12, Laura Janover will be training the TopSCHOLAR Management Committee.

DLSC Report: Timothy reported that Opal Hensley will be retiring.

-The floor in the Duncan Hines exhibit area is being ripped out.

-A table designed and built for Dr. Cherry's Office is being acquired for the museum collection.

Student Hours: The raise in minimum wage, number of hours for student assistants and funding was discussed. Connie will get updated information from Paula Owens and report at the next meeting.

Guidelines for Sympathy Situations: Connie distributed copies of the DLTS guidelines. The Department Heads will discuss them with their faculty and staff and report at the next CLDH meeting.

Adjournment: There being no further business before the Council the meeting was adjourned at 12:40 p.m.

For the Council,

Jan Renusch