

**COUNCIL OF LIBRARY DEPARTMENT HEADS  
MINUTES  
MAY 1, 2006**

**Present:** Dean Michael Binder, Timothy Mullin, Connie Foster, Jayne Pelaski, Haiwang Yuan, Carrie Barnette, Brian Coutts and Jan Renusch

**Minutes:** The minutes of the April 24, 2006 meeting were approved as corrected.

**Development:** Carrie is in the process of confirming a \$15,000 charitable gift annuity for the Kentucky Library from an anonymous source to be announced once the paperwork is done. Also, Julian "Jack" Moore increased his gift to \$50,000. This will establish an endowment that will be used for preservation of family and regional history through the purchase of preservation materials, equipment/storage materials or materials needed for use during exhibition.

-The Book Fest has two outstanding sponsorships to collect. Carrie will be working on that this week. Jayne confirmed with Carrie that all the "Meet the Author Reception" sponsors have paid.

-Carrie commented that she would be working with Tom Hiles and Carol Cummings to determine how best to present the press conference for the Duncan Hines exhibit. Timothy confirmed that some type of model/interactive audio/visual product of the exhibit would be available for the press conference. Carrie stated that we are only about \$30,000 away from being fully funded. She will be contacting someone from Pinnacle Foods to garner support as well as contacting other Hines family members.

-Carrie reported that she is working with Tom to get the Downing artwork belonging to Jerry Baker that is housed at the Service Supply Building, acquisitioned by the KY Museum. She is pushing for full acquisition for these pieces as well as clarification on how all the artwork given, as part of the \$15M gift will be handled, be it through the museum or separate. There was then a discussion concerning the need for a Downing exhibit at the KY Building which Carrie suggested move forward because of the potential tourist draw of having artwork in both places as well as what is hanging at the Wetherby Administration Building. She is working with Timothy and the president's office to develop a rack card for placement in WAB to explain the artwork and steer viewers to the museum to see more.

**Community Outreach:** Jayne discussed our PSA agreement with WKYU-FM with the group. After July, we will discontinue with the expense.

-She mentioned the ongoing reading of our One Book suggested titles.

-The museum store will be having its big sale starting May 8.

-Jayne and Haiwang will be reworking the Book Fest website.

**Web & Virtual Library:** Per Jayne's suggestion, Haiwang will take photos of the fountain between Helm and the Fine Arts building as it is being demolished and rebuilt so that University Archives will have a record.

-Haiwang has sent photos of the Book Fest events to writers, WKU professors and others as they requested.

-Haiwang presented WKU Libraries' Blog to the Kentucky Public Library Association/Information Technology Association Joint Conference in the

Galt House, Louisville, Kentucky on April 27, 2006. The presentation had about 50 participants and was well received.

**Dean's Report:** Michael requested information from the Department Heads as to the number of faculty in each Department that will be attending commencement ceremonies. He will forward the information to Academic Affairs.

**DLTS Report:** Nelda Sims added a paragraph on the initial OPAC Search page (at bottom) with links to Helm-Cravens and ERC maps to direct patrons to specific collection ranges. She also added a link from the TOPCAT Help Content page. Under "Searching for Information" she put an additional heading "Location of Materials." Hopefully these points will further assist patrons with building areas like Cravens instead of Main Library.

-More Japanese language materials were identified in the Kentucky Library from Kawanishi. Connie Mills will send them to Rose Davis for cataloging.

-Rose Davis has been elected Chair-Elect for the University and College Section of SELA.

-The lengthy project to assimilate all newsletters into the current periodicals is complete now. Separate newsletter files no longer exist on Helm 2. Bryan Carson, Alan Logsdon and Connie worked on this over a two-year period.

**DLPS Report:** Brian met with Peggy Wright and Haiwang to begin planning for next year's Far Away Series. Professor Ron Messier, Tennessee Professor of the Year in 1993, has been invited to talk about his ten years of research on "Sijilmassa: Medieval City of Gold". Sijilmassa is located in southeastern Morocco in the oasis of the Tafilelt, near the modern town of Rissani. In early Arabic literature, it is associated with the source of West African gold. Messier will speak in November. Peggy has invited Tara MacLeod from the Irish Studies program at Notre Dame University. Ms. MacLeod is an Irish native, librarian and social worker that teaches Irish language and culture.

-Brian and Jue Wang met with Barb Brazis the ProQuest Rep on Thursday, April 27 to discuss new databases.

-Doug Wiles is investigating the theft of a painting from the second floor of the Helm Building.

-Charles Smith and Brian met with a representative from the agency accrediting the Construction Technology program at WKU on Friday, April 28.

-Dan Forrest is coordinating the schedule for extended hours for finals week and the SGA has planned a vote this Tuesday on a resolution to support this initiative.

\*Library Technology Team moved computers in and out of Community Outreach and Marketing Coordinator offices so desks could be assembled and moved in. They moved and replaced three computer systems at ERC. Worked with Microcomputer support to remove infectious viruses in DLTS computers. Installed a scanner in DLPS for a faculty grant and dealt with the usual "normal" problems.

**DLSC Report:** The busy time of events every night winds down this week with four more events, then a few weeks of quiet.

-We had a very nice exhibit opening for the Baskets From Mammoth Cave Guild, an exhibit done by students from the Folk Studies Department. We

hope to work closely with the Folk Studies Department in the future engaging students in the experience of designing and installing museum exhibits.

-Jonathan Jeffries has an article on Duncan Hines in this month's issue of Kentucky Humanities magazine.

-Nancy Baird has a new book coming on the market in January. *Healing Kentucky* written on an "Upper Elementary" level.

-The new 4<sup>th</sup> grade textbook on Kentucky History written by James and Freda Klotter includes about 20 illustrations from the Kentucky Library.

-Jonathan and Sue Lynn McDaniel are presenting a workshop at the annual June meeting of KAM in Louisville.

-The Kentucky Library & Museum fellowships have been awarded to a doctoral candidate at U of L interested in "the rhetoric of slavery," and Dr. Sean Kelly, an associate professor (political science) at Niagara University who will spend a week or more using the Natcher Collection and other 20<sup>th</sup> century political collections.

**Amnesty International Student Book Drive:** Michael referred to an email from Jack Montgomery. The students wish to collect paperback books for the inmates at Eddyville State Prison. They would like University Libraries sponsorship in a non-monetary fashion; use our name on their advertisements and media; and use the libraries as a collection point. After discussion the project was referred to Jayne, Community Outreach Coordinator.

**Challenged Materials Document:** A final draft document was distributed for review. Minor corrections were made. The Department Heads recommended the document to Michael for his approval. Michael approved the corrected document.

**Adjournment:** With no further business before the Council the meeting was adjourned at 11:30 a.m.

For the Council,

Jan Renusch