

**COUNCIL OF LIBRARY DEPARTMENT HEADS
MINUTES
APRIL 24, 2006**

Present: Dean Michael Binder, Connie Foster, Brian Coutts, Timothy Mullin, Haiwang Yuan, Carrie Barnette and Jan Rensch

Minutes: The minutes of the April 17, 2006 meeting were approved as corrected.

Development Report: Michael welcomed Carrie back from her maternity leave. Carrie announced the gift of \$50,000 from the Park Foundation for the Duncan Hines Exhibit.

-There is also an in-kind gift of cookbooks valued at \$27,000 from Jack Moore, to the Kentucky Library. He is also establishing an endowment for the Kentucky Library and Archives.

-Carrie is following up on Book Fest fundraising and will be working on a letter to the Hines family to get additional support for the Duncan Hines exhibit.

-Carrie is working with JP Blair and Rick DuBose to catch up and has another \$10,000 donation pending for the Kentucky Library, which is still confidential.

-Carrie asked if there were any naming opportunities that have come up in the past year because they are updating those per a request from the president. She will send a copy of the current list to the members soon.

-The Deans had been asked to make presentations to Tom Hiles and his staff. Michael made his presentation on April 18th regarding private fund raising for Community Outreach and the Book Fest, electronic library services, collection development, the Visual & Performing Arts Library, the Kentucky Museum Plan for Change, and other needs of University Libraries.

Marketing & Special Events Report: The search for a Marketing Coordinator is ongoing.

Web & Virtual Library Report: Haiwang has updated TIP to include new development in information technology such as Web 2.0 and Library 2.0. He will do a Web 2.0 presentation for DLTS on May 2, 2006.

Dean's Report: Michael is planning to meet with Don Craig of Middle Tennessee University regarding a consultancy on Main Library renovation and addition assessment.

DLSC Report: The \$15 Million Baker Gift - The KL&M will be responsible for cataloging and keeping track of the art collection, sculptures and furniture.

-The Mammoth Cave Guild Student exhibit on basket making opening is Saturday April 29 1-2pm.

-The President has allocated in the budget \$385,000 each year for at least 3 years to support the Plan for Change. Timothy and his staff will be developing an expenditure plan. A meeting with Michael, Timothy and the Provost is scheduled for May 18 to discuss our proposed means to implement the Plan for Change.

DLPS Report: The DLPS held their April faculty meeting in Glasgow with Lunch at Bolton's Landing followed by the meeting and a reception in the Glasgow Campus Library in honor of National Library Week. Fina Simpson joined them for lunch. Katherine Pennavaria arranged the reception and door prizes.

-In conjunction with the First Amendment First Conference on April 20, sponsored by the School of Journalism and Broadcasting, DLPS developed a "Banned Books Exhibit" which had its grand opening at a 3:15 reception. Nancy Marshall and Paula Bowles developed the script for the exhibit and video. Kelly Coppinger and Mark Simpson of Image West designed the exhibit and Josh Armstrong created a special video on "2005 Banned Books." Many DLPS faculty and staff attended the breakfast and luncheon sessions.

-Brian Coutts, Jayne Pelaski and Sean Kinder met Friday, April 21, to discuss a possible award in Children's Literature in memory of Evelyn Thurman, former DLPS faculty member. They developed plans for two committees: Planning and Judging.

***Facilities Specialist Report:** Matt Bogard reported that Helm and Cravens have been experiencing unexplained AC problems. The AC is supposed to be turned on every morning at 7am and turned off after midnight but that hasn't been happening on a regular basis. Matt will be updated with the progress on the situation.

-The VPAL Committee will be meeting with the new project manager this Thursday. A final floor plan is needed indicating the layout of shelving and furniture to know if all of the needs for VPAL can be met. May 15 the teardown will begin on the 2nd floor renovation.

-Due to the recent arson at Cherry Hall the BSAs have been instructed not to open outside doors to Helm and Cravens until 7:00 a.m.

***Library Technology Team** configured a new SciFinder Scholar file for Macintosh users in the Chemistry Department, dealt with printing problems with the ILL Ariel system, provided software installation help for UK Agriculture Extension workshop in Helm InfoLab, dealt with "normal" problems involving adware and spyware, networking printing problems, etc. as they occurred.

Challenged Materials Statement: The draft document was reviewed, and corrections and additions were made. Connie will refer these to Jack Montgomery to update the document.

The next CLDH meeting is May 1.

Adjournment: There being no further business before the Council the meeting was adjourned at 11:30 a.m.

For the Council,

Jan Renusch

