

**COUNCIL OF LIBRARY DEPARTMENT HEADS
MINUTES
JANUARY 9, 2006**

Present: Dean Michael Binder, Timothy Mullin, Connie Foster, Jayne Pelaski, Brian Coutts, Carrie Barnette, Haiwang Yuan and Jan Renusch

Minutes: The minutes of the December 5, 2005, meeting was approved as submitted.

Development Report: Carrie reported that we are at \$50,000 for the 2006 Book Fest, which includes a \$5000 gift from Dollar General being split to sponsor the festival and the Kentucky Writers Conference. Other sponsors have increased their support by adding a presenting sponsorship of one of the additional book fest programs including Franklin Bank and Trust rising to \$3000 for One Campus-One Community-One Book. There is still \$9000 in requests out but only \$1000 will probably come through from those requests.

-The challenges of finding the right person in a corporation to ask for money, especially when the corporate offices are located somewhere other than here in Bowling Green were discussed. This is one of the major challenges she has had with the Duncan Hines exhibit and Java City.

-Individual gifts that were made in the past few months include:

*\$10,000+ from John Helm for the Kentucky Museum

*\$1000-\$1500 stock gift from Ray Buckberry

*\$25,000 gift for Duncan Hines (anonymous donor)

*Joe Glasser donation of \$10,000 collection endowment for Gordon Ford College of Business

Community Outreach Report: Jayne reported that she and Timothy would be in Frankfort for the Centennial celebration. Timothy will be taking the traveling exhibit.

-Jayne handed out One Book bookmarks and reminded everyone of the kick off dates - January 26 - 27.

-Jayne said that the fliers for One Book and Black History Month @ your library have been mailed. Frank X. Walker will be at Java City on Feb. 3 at 10:00 to speak for Black History Month.

-She also reminded the group of the dates for the Famous Barr Used Book Sale - February 10 -12.

Web & Virtual Library Report: Haiwang, the WST and the UL Blog Planning Task Force are maintaining the Libraries' web site and Blog fighting spam (junk mail) posted to the library web site's suggestion box and comment space of the Blog.

-Haiwang is in the process of hiring a student assistant to help him maintain the Libraries' web site and Blog.

-The Collections & Connections Editorial Committee will meet as soon as the members return to work and the next issue is expected to be out by the end of January.

-Haiwang is going to attend the workshop "Libraries, Social Tools and the Web 2.0" sponsored by the Greater Cincinnati Library Consortium on January 12.

-Jan Gao had gallbladder surgery during the break and is now recovering. Haiwang and Jan thank everyone who showed concern during her illness.

Dean's Report: Michael reminded the Department Heads of the workday on January 19.

-Staff evaluations are due to HR on February 6th.

-The next CLDH meeting is January 30.

DLSC Report: Timothy reported that they had a successful exhibit opening on Friday evening, January 6, MLK Jr. Legacy. About 75 people attended.

-The Centennial Traveling Exhibit is scheduled to premier in Frankfort on the 18th. The main exhibit opens on the 22nd. Dr. Ransdell is hosting and will unveil the exhibit. The beautiful invitation to the opening was passed around for everyone to see.

-Timothy has been elected the President of the Southern Kentucky Genealogical Society.

DLPS Report: Brian reported that Helm 100 is being readied for the Tennessee Survivors Holocaust Exhibit scheduled to open in February. In preparation, Chemical Abstracts and several other print indexes now available electronically have been moved to Gordon Wilson storage.

This has involved a tremendous amount of work coordinated by Alan Logsdon with help from Rob Harbison and Bryan Carson. Once cleared, the room will be painted and picture railings installed. Doug is developing a plan to provide video surveillance of the exhibit.

-The Ft. Campbell Credit Union has funded subscriptions for 10 leisure magazine titles for two years. The orders will be handled through EBSCO. The Leisure Magazines Committee selected the titles.

-The library displays committee of Paula Bowles and Nancy Marshall have put up a new display of materials from our sister city Kawanishi in Japan. The other current display features works by Bobbie Ann Mason who is the featured author in "One Book, One Campus, One Community." A future exhibit is planned for Pat Conroy.

-Brandon Peters is working on promotional materials for the visit of Charles Booe, President of Rebecca Ruth Candy Factory who is the guest speaker in next month's Kentucky Live Series on February 9. Haiwang, Peggy and I will be visiting their factory in Frankfort on January 23 to take photographs and arrange for scanning of pictures.

-The department has received funding through the 2005-06 Classroom Improvements Fund as follows:

\$30,000 for partial support for an electrical upgrade to the Helm Building

\$25,615 to replace worn tile and purchase new security gates for the ERC

-The department has received funding through the 2005-06

Teaching/Research Equipment Funds as follows:

\$3,128 for a high speed scanner and computer

\$6,000 for SenSource wireless patron counter and software program

\$1,216 for 4 color surveillance cameras, housings and lenses

-Robert Harbison has been promoted to Senior Periodicals and Reference Assistant.

DLTS Report: Connie reported that before the holidays they identified several projects to pursue or follow-up on. Bibliographic Access, in conjunction with stacks supervisor Sheila Hause, is reprocessing books with faded spine labels. Sheila is working from the 5th floor up and Bib Access is proceeding from the 9th floor down.

-Rose Davis and Jack Montgomery are meeting to determine cataloging needs for the Japanese collection so we can request funding for a short-term project as soon as possible after Winter Term.

-We are continuing to work with Information Technology to identify problems and solutions for cataloging electronic theses. In the meantime Linda Davis created provisional records for the current e-theses. These titles can be accessed in the OPAC with a simple keyword search "Electronic Thesis" and the PDF can be viewed, complete with illustrations. Try "Dark Days in the Ohio Valley" for a specific title search of a thesis.

Adjournment: With no further business before the Council the meeting was adjourned at 11:05.

For the Council,

Jan Renusch