

**COUNCIL OF LIBRARY DEPARTMENT HEADS  
MINUTES  
JULY 12, 2004**

**Present:** Dean Michael Binder, Brian Coutts, Connie Foster, Timothy Mullin, Jayne Pelaski, Carrie Barnett, Earlene Chelf and Jan Renusch.

**Minutes:** The minutes of the June 14, 2004, meeting were approved as submitted.

**Development Report:** Carrie reported that she and Jayne would be meeting with several organizations concerning book fest sponsorship in the next few weeks.

-Office Max has agreed to sponsor "Books and Baskets" in November and will review a book fest sponsorship proposal at that time. We have the potential of growing their gift from \$250 in 2004 to \$2000 in 2005. They are already giving \$1000 for B&B.

-Carrie is planning a trip to Illinois and Indiana in August to meet with a couple of strong library prospects. More to come on that.

-Carrie will meet with the dean in the next week or so to go over his updates to the case of support then have info to the CLDH about design, etc.

**Community Outreach Report:** Jayne reported:

-Sue Grafton and Sharon Creech both confirmed for 2005 Book Fest.

-On the Same Page project will be sponsored by WNKY with in-kind commercial production and cash donation to buy 800 books. We will be handing out the doorknob hangers and books at the kick offs October 18 & 19. Author Mike Thaler will be here for final discussions during National Children's Book Week, November 17-19. We are also working with several schools for Thaler to visit while in Bowling Green.

-WNKY (NBC affiliate) is also donating \$20,000 in kind to the Book Fest and our partner events. This allowance will be used for production of our commercials and airtime. They will also make copies to run on Insight Cable channels. They have already agreed to do commercials for both our One Book projects.

-Lisa Rice (BGPL) and Jayne will be presenting a session at Kentucky Library Association Annual Conference in September. It will be about the development of our partnership and what makes it work. -Sigma Phi Epsilon Book Drive will be September 15 - October 15. Last year, they collected over 8,000 books.

-One Campus-One Community-One Book title has been chosen: COILED IN THE HEART by Kentucky native, Scott Elliott. This book was nominated for a Kentucky Literary Award.

-Kentucky Writers Conference and Kentucky Literary Awards Luncheon will be held at the BG Community College (South Campus) and the Knicely Center April 14 & 15, 2005.

-Famous-Barr Used Book Sale is confirmed for February 11 - 13, 2005.

-Black History Month @ your library: Pandora Sears will appear at BGPL on Thursday, February 23 at 6:30 p.m. Her book is *Dipped in Milk: Conversations between an African American son and his mother*.

-We are still waiting to hear confirmation from Nikky Finney. We have her tentatively scheduled to appear on February 3 at the Glasgow campus and BG Community College.

**Marketing/Special Events Report:** Earlene reported:

-It's About Time! Antique and Heirloom Clock Appraisals" is scheduled for Saturday, August 14, 10am - 4pm at the Kentucky Building. The Kentucky Library and Museum staff is working with members of the Dixie Chapter 16 (Nashville, TN) of the National Association of Clock and Watch Collectors, Inc., on this "Antiques Road show"-type event. Anyone who brings clocks and/or watches on the 14<sup>th</sup> will have an opportunity to talk to knowledgeable NAWCC members to learn more about their treasured timepieces and receive a verbal appraisal. Appraisals will be free; however, donations will be accepted to help defray costs to do the event. In addition, clocks and watches from the collections of The Kentucky Museum and NAWCC members will be displayed throughout the day, and audiovisual presentation of clock repair techniques will run continuously.

-Several committees are functioning to plan the October 1, 2004, opening of the William H. Natcher Political Collection. Committees are: Membership, chaired by Mike Harper; Fundraising, chaired by John Grider; and Program, Co-chaired by Whayne and Nancy Priest. The Natcher Collection opening will also include an exhibit, titled, "William H. Natcher: The Gentleman From Kentucky," is tied to membership. Cost for members will be \$25 per person, nonmembers \$50. A major underwriting will be solicited, plus individuals and couples will be asked to contribute \$300, which will be used to augment the funds received through ticket sales.

-The Libraries Advisory Council's July quarterly meeting is scheduled for 5:30pm today (July 12) in the Kentucky Building.

**Web & Virtual Library Report:** In Haiwang's absence Michael reported:

-The One Community-One Campus-One Book and On the Same Page websites have been updated with the help of Jayne Pelaski.

-Links of major library sites, such as TIP, KIIC, and KERA have been checked and fixed.

-The Collections & Connections online newsletter is on track, with articles finished and assigned to C&C members Jayne Pelaski, Earlene Chelf, Kath Pennavaria, Sue Lynn McDaniel, and Kate Roe. The issue will be published in the second week after school starts on August 30, 2004.

-On a personal note, Haiwang has been appointed co-chair of the Web Advisory Committee to the Chinese American Librarian Association, an affiliate of the American Library Association.

**Dean's Report:** Michael announced that there would be a CLDH meeting Monday, July 19.

-Michael asked that the Department Heads write at least a paragraph of justification for faculty salary change recommendations.

The deadline is August 12, 2004.

-In his report for SACS Michael included additional information, which was much appreciated.

**DLSC Report:** Michael welcomed Timothy to his first CLDH meeting.

Timothy reported that he is settling in. During his first week the July 5 storm brought two trees down on or near the Felts House. Facilities Management has removed the tree from the roof. Galleries M-O experienced leaks from the storm.

-Met with Lynn Pawley regarding the portions of the budget that applies to the KLM.

- Met with Nancy Baird regarding accounts and files.
- Met with museum staff on Tuesday and all Faculty and Staff on Wednesday.
- Reviewing candidates for the Artist-in-Residence full-time position.

**DLTS Report:** Connie reported:

- She has been invited to attend the Elsevier Editors' Conference in Santa Fe, NM in late October.
- The implementation of the new e-journal management system is progressing nicely with training sessions scheduled for late July and additional make-up sessions will be held in early August. We should be ready for publicity and release by the time classes begin.
- The carpet for the third floor has been ordered and is in stock so it should arrive within two weeks. We hope to begin renovation around August 1 but many pieces of the project have to be worked out with construction, demolition, and temporary relocations. Last Friday we moved 93 items to the subbasement after a two-year hiatus in the center of the floor. Everyone is doing great with cleaning, labeling and reorganizing.
- Year-end statistics point to a very productive and busy year. Specifics will be shared, as the new year starts all too soon.

**DLPS Report:** Brian reported that Dan Forrest has submitted an application for a Unit Productivity Award for our Pilot Laptop Program.

- Two candidates will be interviewed for the vacant Health Sciences Librarian's position.
- Permission to interview candidates for the part/time Library Technology and Library Periodicals positions has been requested.
- Dan Havercamp, our Blackwell's representative will be here to visit with library faculty on Thursday, July 15.
- The 3M company reps will be here on Thursday morning, July 15 to discuss new products for our Visual and Performing Arts Library.
- Brian noted that the second edition of his travel web site will be launched on the ACRL C&RL News Web site. DLPS Student Brandon Peters helped with the revisions.

**Adjournment:** There being no further business before the Council the meeting was adjourned at 11:05 a.m.

For the Council,

Jan Rensch