

**COUNCIL OF LIBRARY DEPARTMENT HEADS  
MINUTES  
FEBRUARY 23, 2004**

**Present:** Dean Michael Binder, Nancy Baird, Earlene Chelf, Connie Foster, Brian Coutts, Haiwang Yuan, and Jan Rensch.

**Minutes:** The minutes of the February 9, 2004, meeting were approved as corrected.

**Marketing and Special Events:** Earlene reported that focus was being placed on the US Bank Celebration of the Arts 2004 Open Art Exhibition this weekend. Library and Museum staff and volunteers would be working on Friday evening to receive the works entered in the show. Following the jurying at 7pm, staff and volunteers would actually hang the show. All entries in the exhibition will be available for viewing 1 - 5pm, Saturday, Feb. 28, and 1 - 4:30pm Sunday, the 29<sup>th</sup>. The reception for artists and to announce awards will be Saturday evening, 6-7:30pm. At the close of public viewing on Sunday, participants whose work did not receive an award will pick up their entries. Winning entries will be exhibited from March 6 - April 4.

-After discussion with Dr. Binder, Earlene said she was going to develop a marketing plan for the KERA Website. Earlier, the decision was to send out a news release only, but now there appears to be opportunities and need for much broader publicity and promotion. As soon as the marketing plan is completed, Earlene said she would meet with the KERA Web group to finalize details.

**Web and Virtual Library:** Haiwang reported:

-The Kentucky Information in Cyberspace (KIIC) web site has been updated with a textured cream background per the request of its users.  
-A counter has been installed on the web site KERA to monitor its access.

-Photos of last week's library community outreach events such as Far Away Places and Black History Month@your library have been mounted on the web.

-The Web Site Team had its first monthly meeting this semester on February 10. The WST members were pleased with the sites Haiwang and other library faculty and staff have developed. They include Southern Kentucky Book Fest, One-Campus-One Community-One Book, KERA, and Kentucky Library and Museum. The WST members discussed ADA compliance issues, the graphic design of TIP and the Libraries' home page in regard to brand identification vs. consistency. The WST members will work on updating the contents of the Libraries' web site. A web page of library research instructors will be created so that students can locate them easily on the Libraries' web site. Members continue their training on Dreamweaver MX, the new web development software. A request has been made to purchase a book on the software for each member. This request has been granted by CLDH with the approval of the dean.

**Dean's Report:** Michael distributed copies of the Nonrecurring Budget Cuts Division of Academic Affairs and the Recurring Budget Cuts Division of Academic Affairs reports for review and discussion. They showed that University Libraries had no cuts in its budget. Michael commended Connie Foster, Jack Montgomery and Lynn Pawley for their diligence in monitoring the Libraries' budget. The department heads

complimented Michael for his advocacy and negotiating skills. He reported that Provost Burch said to keep applying for Action Agenda funds at this time.

**DLPS:** Brian advised that he has appointed a Search Committee for a Health Sciences Librarian. Carol Watwood will serve as chair. Other members include: Charles Smith, Jue Wang and Sean Kinder.

-Brian has also appointed a Holiday Party Committee for 2004 to be chaired by Beth Knight and to include Nancy Marshall, Debra Day and Paula Bowles.

-Marion Lucas from the History department was the first speaker in this year's Kentucky Live Series and drew a small but enthusiastic crowd for his February 12 talk on Kentucky abolitionist John G. Fee, the founder of Berea College.

-JAK Njoku from Folklore discussed his recent discoveries of slave routes in Nigeria to a large crowd in our Far Away Places series on February 19.

-Charles Smith has received a new research grant to expand his current web sites.

-Rosemary Meszaros received her MA in History from California State University--Dominguez Hills in December and has been recommended for promotion to Assistant Professor.

-Roxanne Spencer received her MA in Humanities at winter commencement at WKU.

**DLTS:** Connie reported on February 17, Rose Davis and Shiu Mak trained Bibliographic Access faculty, staff and Connie for online authority work, starting with series authorities first, and then moving to name authorities. We already have over 100 authority records on TOPCAT and have incorporated this record creation into cataloging workflow. During spring break we will work on retrospective records in the card files.

-Jack Montgomery, Sean Kinder and Beth Knight received positive feedback from their work on the MSW programs for library resources as the Social Work Department seeks accreditation for a master's degree.

-Dean Binder accepted the report and recommendation of the Task Force on E-journal Management Systems. The system will carry a \$10,000 annual cost initially; funds were allocated from the Dean's Contingency Fund. As a result, we will begin the implementation process for the selected system, TDNet, now with installation and access available no later than mid-summer. Benefits include:

- 1) A vastly expanded A-Z list of our electronic journals to include all those titles that reside in aggregator databases like ProQuest, LexisNexis, Project Muse, JSTOR, as well as individual e-journals and publishers packages, to which we subscribe,
  - 2) links back to our print holdings in TOPCAT if no e-access is available in full-text,
  - 3) access to some publisher's table of contents,
  - 4) "My TDNet" alert services for staying current with professional reading, and links from index/abstract databases to full-text articles in databases to which we have access (TOUR, the OpenURL feature).
- Once installed, the results will be dramatic and add tremendous value to users who can more readily identify and access electronic journals.

**DLSC:** Nancy reported:

-Faculty and Staff of the Kentucky Library & Museum have given four programs at the Bowling Green Retirement Village this semester and have

two more scheduled in the next few weeks. The center's residents have been a wonderfully responsive audience.

-The Committee on Prioritizing Digital Project, headed by Sandy Staebell, is considering how to improve access of KL&M materials, especially manuscript materials, used by Kentucky history and other classes.

-Last Saturday morning Alice Gatewood Waddell conducted an Art at the Museum class. On Saturday afternoon Kentucky Humanities Council Chautauqua presenter Haley Bowling, gave a wonderful performance as Anna Mac Clark, the first African American WAC to head an all white unit. Clark was also instrumental in the desegregation of the US Army. The audience included six little girls who had participated in the art class that morning and seemed to enjoy Bowling's presentation very much. Both programs were part of the Kentucky Library & Museum's Black History Month offerings.

-Congratulations to Jayne for bringing author Crystal Wilkinson to campus. One of three authors whose visits to campus are funded by the Kentucky Humanities Council, Ms. Wilkinson read from several of her works and talked a little about how they reflected her own life.

There being no further business before the Council the meeting was adjourned at 11:40 am.

For the Council,

Jan Rensch