Bowling Green Independent Schools
1211 CENTER STREET
BOWLING GREEN, KENTUCKY 42101
Phone: (270) 746-2200
Fax: (270) 746-2205

EDUCATIONAL ENHANCEMENT OPPORTUNITY REQUEST FORMS

To request an absence to attend or participate in an educational activity, please complete this application form and return it to your school principal at least five (5) days prior to the absence. Such an absence requested by this signed application and approved by the school principal and the Dir. of Pupil Personnel, will be considered an excused absence. The major intent of the activity must be educational in order for the student to be granted his type of absence. The proposed activity must have significant educational value and be composed of an intensive program related to the core curriculum (e.g. Art programs, State Fair activities, workshops that are educational in nature, college visits, etc).

The principal will use his/her judgment to determine if the activity meets the guidelines. A student may be approved for up to ten (10) days of absence per year for this purpose. Students who are granted an absence under this law will be allowed to make up all school work. **This type of absence cannot occur during the school's CATS Testing or District-Wide assessments, unless there are extenuating circumstances that are approved by the principal and Dir. of Pupil Personnel.** Decisions may be appealed to the Superintendent and then to the Board of Education.

Student Full Legal Name_____ Date of Application_____

Name of School_____ Homeroom Teacher_____

Date of Birth _____ Age_____ Grade Level_____ Home Phone_____

Address_____ City _____ Zip Code _____

Actual Dates of the Requested Educational Enhancement_____

# of Excused Absences To Date _____ # of Unexcused Absences To Date _____ Total_____

Please explain the nature of the event the student will be attending and how the activity meets the criteria of (1) having an educ. purpose, (2) having "significant educational value" and (3) how the activity is directly related to one of the core curriculum subjects of English, science, mathematics, social studies, foreign language or the arts. Please attach a schedule of activities/events to be attended. (Use additional paper, if needed, and attach to this form)

_____

_____

_____

_____

_____

_____

_____

_____ _____ _____ _____

Signature of Student Date Signature of Parent or Guardian Date

The Bowling Green Independent School District provides equal educational and employment opportunities.

Educational Enhancement Opportunity Request Forms

For School Use Only---*This Section To Be Completed by the Principal/Designee*

1. This request is for an absence that will have "significant educational value" Yes___ No___
2. This trip is related to one of the core curriculum subjects of English, science, mathematics, social Studies, foreign language or the arts Yes___ No___
3. The major purpose of the trip is educational. Yes___ No___

As Principal, I recommend_____ I do not recommend _____ that this educational opportunity absence be granted.

Rationale_____
_____
_____
_____
_____

_____ _____
Principal's Signature Date

This section to be completed by Dir. of Pupil Personnel

As Director of Pupil Personnel, I recommend_____ I do not recommend _____ that this educational opportunity absence be granted.

Rationale_____
_____
_____
_____
_____

_____ _____
Signature of Dir. of Pupil Personnel Date

To be completed if appealed to the Superintendent:

As Superintendent, I recommend_____ I do not recommend_____ that this educational opportunity absence be granted.

Rationale_____
_____
_____
_____
_____

_____ _____
Superintendent's signature Date