

# Fiscal Services Training Report 2008

Date by Month	Date	Name of Training Session	Type of Training	Department
<b>January 2008</b>				
	01/28/2008	MSDS /Chemical Safety	SAFETY	Fiscal Services
	01/10/2008	Analyzing your Job for Hazards	SAFETY	Fiscal Services
<b>February 2008</b>				
	02/11/2008	Training with new Payroll Clerk	INSERVICE	Fiscal Services
	02/11/2008	Chemical Exposure	SAFETY	Fiscal Services
	02/04/2008	Cross Training Accts Payable	INSERVICE	Fiscal Services
<b>March 2008</b>				
	03/21/2008	How to Avoid Electrical Shock	SAFETY	Fiscal Services/Office Staff
	03/21/2008	Mold Prevention and Control	SAFETY	Fiscal Services/Stockroom
	03/19/2008	OSHA 10-Hour General Industry Training Program (Two day session)	SAFETY	Fiscal Services/Manager and Supervisor attended
	03/10/2008	Training new Accts Payable Clerk	INSERVICE	Fiscal Services
<b>April 2008</b>				
	04/09/2008	Preventing Musculoskeletal Injuries	SAFETY	Fiscal Services
	04/01/2008	Train new Work Control Clerk	INSERVICE	Fiscal Services
<b>May 2008</b>				
	05/27/2008	Special Lifting Situations	SAFETY	Fiscal Services/Office Staff
	05/27/2008	Lead Hazards and Precautions	SAFETY	Fiscal Services/stockroom staff

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	05/01/2008	Train new receptionist/workcontrol	INSERVICE	Fiscal Services
<b>June 2008</b>				
	06/27/2008	The Right Attitude Towards Safety	SAFETY	Fiscal Services
<b>July 2008</b>				
	07/25/2008	Dermatitis One of the most common Occupational Diseases	SAFETY	Fiscal Services - Stockroom
	07/25/2008	Workplace Violence	SAFETY	Fiscal Services-Office Staff
<b>August 2008</b>				
	08/26/2008	Eye Protection	SAFETY	Fiscal Services- Stockroom
	08/21/2008	Dealing with Work Stress	SAFETY	Fiscal Services- Office and Stockroom
<b>September 2008</b>				
	09/26/2008	Basic Fire Prevention Steps	SAFETY	Fiscal Services
<b>October 2008</b>				
	10/27/2008	Good Housekeeping Practices	SAFETY	Fiscal Services
<b>November 2008</b>				
	11/14/2008	CPR & AED Refresher	SAFETY	Fiscal Services/Melinda and Phyllis
	11/06/2008	Chemical Hazard Communication	SAFETY	Fiscal Services
<b>December 2008</b>				
	12/08/2008	Identifying Substance Abuse	SAFETY	Fiscal Services/Office
	12/08/2008	Noise in the Workplace	SAFETY	Fiscal Services/Stockroom