

ACADEMIC RENEWAL

Policy

An academic renewal program is available to qualified undergraduate students. Academic renewal prevents the voided coursework from counting toward graduation and the computation of the grade point average; however, the voided coursework will remain a part of the transcript. Qualified undergraduate students must not have attended any accredited college or university for at least two previous years and must have a cumulative grade point average, since readmission, of at least 2.0 (with no grade below “D”), computed at the end of the term in which the student completes a minimum of 12 semester hours of courses numbered 100 or above.

Western accepts transfer credit retained through academic renewal at other institutions but will use grades from those courses for the computation of the higher education grade point average.

Students requesting academic renewal are required to complete and submit the “Petition for Academic Renewal” form to the Office of the Registrar, indicating whether one semester or all previous coursework is to be voided. No student may declare academic renewal more than once.

Procedures

1. Voided coursework may not be retrieved and is irreversible.
2. Students must be absent from higher education for a period of 2 years (24 months).
3. The petition should not be filed until the student has fulfilled the conditions of eligibility.
4. The student will be notified in writing whether the petition for academic renewal has been approved or denied on the basis of eligibility.
5. Academic renewal is available only to currently enrolled students seeking a degree from Western Kentucky University.
6. Students who request academic renewal for a semester (s) may not use any credit earned during that period toward degree requirements. Courses taken during the voided period that is required for the degree must be repeated.

PETITION FOR ACADEMIC RENEWAL

Western Kentucky University
Office of the Registrar
1906 College Heights Blvd. #11017
Bowling Green, KY 42101-1017
FAX: 270-745-4830

Student Name WKU Student ID Date of Petition

Local Street Address City State Zip

Phone: _____
Permanent Local Cell E-mail Address

Please indicate if you want _____ one semester or _____ all previous coursework to be voided.
Coursework to be voided will be coursework prior to the twelve hours completed upon return to higher
education.

Semester(s) for which academic renewal is requested:

I certify I understand the conditions necessary to be eligible for academic renewal. I also realize the effects
academic renewal will have on my status relative to academic programs and degree requirements., as well as
financial aid and athletic eligibility. In addition, I understand the voided coursework will remain a part of my
permanent academic record even though it will not count toward graduation or the computation of my grade
point average.

Student Signature Date

TO BE COMPLETED BY OFFICE OF THE REGISTRAR

_____ Approved _____ Disapproved

Reason: _____

Judy S. Byrd Date