

## Graduate Council



Topic: Graduate Council  
Date: Thursday, April 11, 2024  
Time/Location: 3:00pm/WAB 227

1. Call to Order
2. Consideration of March 14, 2024 Minutes (APPENDIX A)
3. Reports from standing committees
  - a. Graduate Council Executive Committee
  - b. Graduate Council Policy Committee
  - c. Graduate Council Curriculum Committee (APPENDIX B)
  - d. Graduate Council Research Committee
4. Reports from the Graduate School
5. **Action Items:** Election of Vice Chair and Secretary
6. Announcements
7. Adjournment

**APPENDIX A**  
CONSIDERATION OF GRADUATE COUNCIL MEETING MINUTES



**Graduate Council Meeting Minutes**  
Thursday, March 11, 2024

**Members present:** Ray Blankenship, Whitley Stone, Jessi Thomsen, Margaret Glaser, Zach Stichter, Adam West, Jeremy Logsdon, Dan Strunk, Phillip Gunter, Andrea Paganelli, Tonya Bragg-Underwood, Sarah Bonis, Margie DeSander, Mikhail Khenner, Dana Sullivan, Kirsten Spears, Jie-young Kong, Kirk Atkinson, Catherine Wilson

**Guests:** Beth Laves, Jennifer Hammonds, Jenni Redifer, Jennifer Klemm, Scott Gordon, Danita Kelley, Cathleen Webb, Merrall Price, Jessica Dorris

1. Call to Order at 3:01pm
2. Consideration of February 08, 2023 Minutes (APPENDIX A)  
Motion to consider. 1<sup>st</sup>/2<sup>nd</sup> : West/Atkinson. Approved unanimously.
3. Reports from standing committees
  - a. Graduate Council Executive Committee  
Reminder of upcoming elections.
    - i. Revision to Graduate Council Guidelines (APPENDIX B)  
Second Reading. Motion to approve/adopt. 1<sup>st</sup>/2<sup>nd</sup> Bonis/Wilson.  
Approved unanimously.
  - b. Graduate Council Policy Committee  
No report.
  - c. Graduate Council Curriculum Committee (APPENDIX C)  
Motion to approve minutes. 1<sup>st</sup> / 2<sup>nd</sup> Atkinson/West. Approved unanimously.
  - d. Graduate Council Research Committee  
Burch gave report. Discussed the volume of applications (41 total).  
Committee met earlier today. Funding recommendations will go forward to graduate school after meeting.

#### 4. Reports from the Graduate School

Hammonds talk through OGS nominations and concerns and please provide feedback to know ways to improve. Gordon shares that Spring and summer enrollment is up.

#### 5. Announcements

Student Scholar Showcase is 4/6.

#### 6. Adjournment

Motion to adjourn. 1<sup>st</sup>/ 2<sup>nd</sup> Atkinson/West. Adjourn at 3:24pm.

## APPENDIX B

### Graduate Council Curriculum Committee

Minutes – April 4, 2024, 2:00 PM (CT)

Join Zoom Meeting - <https://wku.zoom.us/j/94100472010>

**Voting Members:** Whitley Stone, Kirk Atkinson, Jeremy Logsdon, Dan Strunk, Margaret Glaser

**Advisory Members:** Beth Laves, Jennifer Hammonds, Jamie DeYoung, Jennifer Klemm, Danita Kelley, Merrall Price, Cate Webb

**Guest:** Penny Head, Greg Ellis-Griffith, Edirisa Sanyang, Scott Grubbs, Leslie North, Xiuhua Ding

**Approval of Minutes, March 7, 2024 – 1st/2nd:** Strunk – **Vote:** Approved (4/4)

#### Course Administration:

Graduate Curriculum Committee (8)				
Code	Title	Status	Initiator	Received
<p><b>Motion to Bundel BIOL Courses – 1<sup>st</sup>/2<sup>nd</sup>:</b> Logsdon/Strunk</p> <p><b>Vote:</b> Bundle Approved (5/5)</p> <p><b>Discussion:</b> Grubbs explained that in BIOL-497 the editing that there’s an overnight trip was required. For BIOL-505, he changed the SLO’s. For BIOL-516, it was explained that the SLO’s were edited, and they added a course outline.</p> <p><b>Vote for Bundle:</b> Approved (5/5)</p>				
<a href="#">BIOL 497G</a>	<a href="#">BIOL 497G: Aquatic Field Ecology</a>	Edited	sct16030	3/4/2024
<a href="#">BIOL 505</a>	<a href="#">BIOL 505: Aquatic Insect Ecology</a>	Edited	sct16030	3/4/2024
<a href="#">BIOL 516</a>	<a href="#">BIOL 516: Investigations/Biology</a>	Edited	sct16030	3/4/2024
<p><b>Motion to Bunde BIOL Courses – 1<sup>st</sup>/2<sup>nd</sup>:</b> Strunk/Logsdon</p> <p><b>Vote:</b> Bundle Approved (5/5)</p> <p><b>Discussion:</b> Head explained DPT-785; there is a slight change in the course description. For DPT-790, removing the research project, added a few SLO’s.</p> <p><i>Friendly Amendment for DPT-590 – SLO’s #3 Demonstrate and Understand.</i></p> <p><b>Vote for Bundle:</b> Approved (5/5)</p>				

Graduate Curriculum Committee (8)				
Code	Title	Status	Initiator	Received
<a href="#">DPT 785</a>	<a href="#">DPT 785: Research in Physical Therapy V</a>	Edited	pnn51910	3/25/2024
<a href="#">DPT 790</a>	<a href="#">DPT 790: Physical Therapy Seminar</a>	Edited	pnn51910	3/25/2024
<a href="#">GEOS 550</a>	<a href="#">GEOS 550: Seminar in Sustainable Economic Development</a>	Edited	amy83008	3/28/2024
<p><b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Atkinson/Strunk</p> <p><b>Discussion:</b> North gave a brief description, just cleaning up the wording.</p> <p><i>Friendly Amendment – In the course description remove the first couple of words. Start with Examine.</i></p> <p><b>Vote:</b> Approved (5/5)</p>				
<a href="#">KIN 523</a>	<a href="#">KIN 523: Seminar in Exercise Physiology</a>	Edited	wht92998	3/27/2024
<p><b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Atkinson/Logsdon</p> <p><b>Discussion:</b> Stone gave a brief description, allowing students to retake. Hammonds asked about the instructor piece because they can't manage the ask, they can put instructor permission.</p> <p><b>Vote:</b> Approved (4/5)</p>				
<a href="#">EOHS 598</a>	<a href="#">EOHS 598: Capstone in Environmental and Occupational Health</a>	Added	edr85704	3/25/2024
<p><b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Strunk/Atkinson</p> <p><b>Discussion:</b> Sanyang gave a brief description. Stoe asked how we can offer 1 section per year with 10 students enrolled but have a need for 25. Kelley explained. Hammonds asked about the department restriction without knowing what 18 hours. Sanyang explained.</p> <p><i>Friendly Amendment – add 1-4 sections of how many classes will be offered each year. And 1-5 students per section, in total 1-20 students per academic year.</i></p> <p><i>Friendly Amendment – change the Prerequisites (POI – Y) Hammonds will help make that change.</i></p> <p><i>Friendly Amendment – Under Course description remove the first part and start with Examine.</i></p> <p><b>Vote:</b> Approved (5/5)</p>				

## Program Administration:

Graduate Curriculum Committee (6)				
Code	Title	Status	Initiator	Received
<a href="#">0494</a>	<a href="#">0494: Health Education</a>	Edited	xhd69287	3/25/2024
<p><b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Atkinson/Stone</p> <p><b>Discussion:</b> Ding gave a brief description. Discussion around the removal of a few SLO's but was determine it was really merged into SLO #2</p> <p><b>Vote:</b> Approved (5/5)</p>				
<a href="#">153</a>	<a href="#">153: Health Administration</a>	Edited	grg90111	3/28/2024
<p><b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Logsdon/Strunk</p> <p><b>Discussion:</b> Ellis-Griffith gave a brief description. Kelley talked about the delivery mode, and it changed to 50% face-to-face. That was entered as a correction (due to course leaf) not an update on how much time is spent face-to-face.</p> <p><i>Friendly Amendment – Change the SLO language to start with the verbs.</i></p> <p><b>Vote:</b> Approved (5/5)</p>				
<a href="#">095</a>	<a href="#">095: Recreation and Sport Administration</a>	Edited	thm21357	3/25/2024
<p><b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Strunk/Logsdon</p> <p><b>Discussion:</b> Kelley gave a brief description. Adding the JUMP info into the catalog, removing on Concentration which was a partnership which has been removed due to the number of students. Logsdon asked about the measurement plan, will this pass senate? If so, he's happy. Kelley explained. Laves asked if the delivery mode was changing? Kelley said No.</p> <p><i>Friendly Amendment – Under the SLO's start with the action verbs.</i></p> <p><b>Vote:</b> Approved (5/5)</p>				
<a href="#">0454</a>	<a href="#">0454: Kinesiology</a>	Edited	wht92998	3/26/2024
<p><b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Atkinson/Strunk</p> <p><b>Discussion:</b> Stone gave a brief description, just adding the JUMP statement.</p> <p><b>Vote:</b> Approved (4/5) (Stone Abstained)</p>				
<a href="#">152</a>	<a href="#">152: Public Health</a>	Edited	xhd69287	3/26/2024

Graduate Curriculum Committee (6)				
Code	Title	Status	Initiator	Received
<p><b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Logsdon/Strunk</p> <p><b>Discussion:</b> Ding gave a brief description. Added the JUMP Policy, and also changed the admission requirement language.</p> <p><b>Vote:</b> Approved (5/5)</p>				
<a href="#">0473</a>	<a href="#">0473: Environmental and Occupational Health Science</a>	Edited	edr85704	3/25/2024
<p><b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Atkinson/Logsdon</p> <p><b>Discussion:</b> Sanyang gave a brief description, just adding the JUMP description.</p> <p><i>Friendly Amendment – Under Program Overview changing the credit hours to 15 instead of 12.</i></p> <p><b>Vote:</b> Approved (5/5)</p>				
<b>057: 057 Business Administration edited</b>				
<p><b>Motion to approve 1<sup>st</sup>/2<sup>nd</sup>:</b> Strunk/Atkinson</p> <p><b>Discussion:</b> Adding two certificates, Marketing and Sales and Dietetic Practice. Small edit to program overview. Revision of SLOs to align with new certificates.</p> <p><i>Friendly Amendment: Atkinson requested friendly amendment to SLOs to be consistent with the normal expectations.</i></p> <p><b>Vote (via email)</b> Approved (5/5)</p>				

### Informational Item(s)

Kelley shared there is not another GCCC meeting scheduled before the last of the semester. Asking that we might want to add another meeting to push another course forward. The committee stated that it couldn't happen without the Graduate Council meeting as well. Stone would like to defer to the chair of Graduate Council.

### Other Business:

None

**Adjourn** at 3:30pm – 1<sup>st</sup>/2<sup>nd</sup> – Logsdon/Stone

Respectfully submitted

GCCC Recorder

Jessica Steenbergen