



WKU[®]
Board of Regents

Special Budget Approval Meeting

June 22, 2018 - 8:30 a.m. (CDT)

*Jody Richards Hall
Cornelius A. Martin Regents Room*



WESTERN KENTUCKY UNIVERSITY
Board of Regents ~ Special Budget Approval Meeting
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AGENDA

- Call to Order (*Dr. Phillip W. Bale, Chair*)
 - Oath of Office (*Mr. Stephen Mayer, Student Regent*)
 - Special Recognition (*Dr. Phillip W. Bale, Chair*)
 - Roll Call (*Mr. Frederick A. Higdon, Secretary*)
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1. FINANCE AND BUDGET (*Mr. Gillard B. Johnson, III*)

Action Item:

FB-1 Approval of the 2017-18 Operating Budget [pp 1-7 and separate attachment / budget book]

2. NOMINATING COMMITTEE REPORT (*Mr. John W. Ridley*)

Action Item:

NC-1 Election and Approval of the 2018-19 Slate of Elected and Appointed Officers [to be presented at the meeting]

3. OTHER BUSINESS (*Dr. Phillip W. Bale, Chair*)

Upcoming calendar dates:

- August 2 ~ Retreat
 - August 3 ~ Third Quarterly Meeting
 - August 24 ~ Opening Convocation
 - October 26 ~ Committee Meetings and HODA Luncheon
 - October 27 ~ HOMECOMING
 - December 7 ~ Fourth Quarterly Meeting
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4. ADJOURNMENT

2018-19 OPERATING BUDGET AND TUITION AND FEES SCHEDULE

REQUEST:

Approve the 2018-19 Operating Budget including the Tuition and Fees Schedule.

FACTS:

The *WKU 2018-19 Budget* is WKU's financial plan for the fiscal year beginning July 1, 2018 and ending June 30, 2019, and it includes the Operating Budget and Capital Budget. The budget document includes the following components:

- Narratives by area that summarize Strategic Plan priorities;
- Revenue Summary;
- Expenditure Summary by Organizational Area (Unrestricted, Auxiliary Enterprises and Restricted) and Program Classification Structure (PCS);
- Expenditure Detail by unit (not included in the Summary Budget); and
- Capital Budget.

The Operating Budget includes Educational and General (E&G) and Auxiliary Enterprises revenues and expenditures. E&G revenue consists of unrestricted revenue – primarily state appropriation and tuition and fees – and restricted revenue (e.g., federal and state funds for student financial aid and for grants and contracts). Unrestricted funds are resources that are to be utilized at the discretion of the university. Restricted funds are separately identified resources for which external donors or agencies place limitations on how the funds may be used. Auxiliary Enterprises revenue is from the self-supporting activities of WKU such as housing (reimbursed costs from the Student Life Foundation), WKU Restaurant Group, and the WKU Store.

The Capital Budget provides a listing of major capital and lease/purchase projects, funding sources, and the current status of these projects. The General Assembly authorizes a maximum funding for each project for a biennium. However, depending on funding available, some projects may be completed at less than the authorized amount.

The 2018-19 Operating Budget, in comparison to the 2017-18 budget, are as follows:

	2018-19 Budget	Dollar Incr/Decr	Percent Incr/Decr
Total Budget	\$388,419,000	(\$25,232,000)	(6.1%)
Total E&G	365,130,000	(25,689,000)	(6.6%)
Unrestricted E&G	304,878,000	(29,965,000)	(8.9%)
Restricted E&G	60,252,000	4,276,000	7.6%
Total Auxiliary Enterprises	23,289,000	457,000	2.0%

Revenue Highlights

State General Fund and tuition and fees account for 19% and 51% of the total budget respectively. Total revenue by source is as follows:

TOTAL BUDGET	\$ 388,419,000
LESS:	
RESTRICTED FUNDS	
GRANTS AND CONTRACTS	17,500,000
STUDENT FINANCIAL AID	42,752,000
AUXILIARY ENTERPRISES	23,289,000
DESIGNATED STATE FUNDING	
ACADEMY FOR MATH & SCIENCE	4,747,700
KENTUCKY MESONET	750,000
CARRY FORWARD (One-time)	3,665,000
SUBTOTAL	\$ 295,715,300
Includes:	
<i>State General Fund, Operating</i>	68,951,200
<i>Self-generated Revenue</i>	28,906,100
<i>Tuition and Fees</i>	197,858,000

The FY 2019 budgeted state general fund reflects a 6.25% reduction enacted by the Kentucky General Assembly totaling \$4,619,000, including a \$75,100 decrease to Gatton Academy for Mathematics and Science. The state appropriation also includes an allocation of performance funds totaling approximately \$4,414,100.

The Operating Budget includes projected revenue based on the 2018-19 tuition and fees rate increase, actual FY 2018 enrollment, and projected FY 2019 enrollment. The offices of Enrollment Management, Institutional Research, International Enrollment Management, Admissions, and Budget all contributed to an enrollment forecast to build the FY 2019 budget. The biggest drivers in the projected enrollment decline are international students (undergraduate and graduate), part-time resident graduate students and full-time resident undergraduate students. The forecast takes into account projected graduations, historical student progression toward degree, a drop in admissions due to a change in the Composite Academic Index, and a conservative estimate of no increase in entering freshmen class. The collective impact of these variables is a projected decline of 525 students. This projection excludes dual credit students and the practice-based doctoral programs. Tuition rates and projected revenue for the doctoral programs were determined by the respective departments with any change in revenue allocated back to the departments. The budget includes tuition and fees totaling \$197,858,000, a decrease of \$3,451,000, nearly two percent.

For FY 2019, the fee for online courses taken by full-time students is being increased from \$100 per credit hour to \$150 per credit hour. It is noted that 41 required or restricted elective courses were offered only online last fall. Academic Affairs is reviewing courses offered only online to determine if any changes should be made in the future. Last fall, approximately 4,300 full-time students paid the online fee or one-third of the full-time undergraduate population.

Changes in self-generated revenue of departments across campus are allocated back to the division associated with the respective programs and activities. Carry forward (net assets) is being budgeted at a level necessary to balance the budget. It is anticipated that actual carry forward will exceed the budget due to very conservative spending in FY 2018.

Significant changes in unrestricted revenue estimates include:

- Budgeted fall and spring tuition includes a four percent tuition increase, a decline of \$4 million pertaining to an enrollment decline in FY 2018, and an additional \$6 million projected tuition loss anticipated in FY2019;
- WKU Pathways will decrease by \$546,000 due to a projected decline in international student enrollment projections;
- Communication Sciences and Disorders cohort is estimated to bring in \$445,000 in revenue;
- An increase of \$251,000 in parking related revenues is being budgeted; and
- The budget includes carry forward (net assets) as a revenue source. \$3,665,000 from June 30, 2018 carry forward will be captured to help fund the FY 2019 reduction target.

Restricted Fund budgets from grants and contracts and federal and state student financial assistance programs comprise 15.5 percent of the total budget. Grants and contracts revenue is projected to increase by \$2 million or 13 percent primarily due to projected funding from private gifts, grants and contracts.

Budgeted student financial assistance is projected to increase by \$2.2 million or six percent. This change reflects an increase in Pell Grant funding due to regulatory changes allowing year round Pell awards. In addition, College Access Program funding is increasing based on late awarding cycle with KHEAA.

The Auxiliary Enterprises revenue estimates are increased by \$457,000 for FY 2019. The upsurge is primarily contributed to a three percent increase in dining contract commissions and capital renewal funds.

Expenditure Highlights

The FY 2019 budget reflects a four percent full-time budgeted employee salary increase pool totaling \$5,100,000 and a \$474,000 (including associated benefits) pool to be used for market/equity adjustments and counteroffers to retain talented faculty and staff. The increases will go into effect January 1, 2019.

With the revenue from the tuition rate increase pledged to the employee salary increase pool, the expenditure base is reallocated to fund the projected fixed costs summarized below.

2018/19 UNAVOIDABLE COST AND COMMITMENT ALLOCATIONS

Faculty Promotions	\$	430,800
Employer Health Insurance Effective Jan. 2018 (from \$600/month in FY18 to \$652/month in FY19)		848,000
Retirement: KERS Rate Increase		4,980,000
Salary Adjustments for Degree Completions		14,000
Utilities & Maintenance, New Space in Science Complex		28,100
Contractual Obligations		388,100
State Property Insurance		184,400
Student Financial Aid		531,000
Fixed Costs Total	\$	7,404,400

Summary of Budget Balancing:

Tuition Revenue Loss	(\$21,144,000)
State General Fund Loss	(129,800)
Fixed Costs Increases	(7,404,400)
Online Fee Increase	1,600,000
 Total Shortfall	 (\$27,078,200)

Given the magnitude of the total reduction target and development of new budget model, it is not feasible to achieve the full reduction target by July 1. The input of new provost and deans will be integral to shaping priorities to achieve a balanced budget.

Reductions to Divisions, effective July 1, 2018	\$18,833,000
Capture Vacant Positions by January 2019	5,230,000
Carry Forward/Budget Model Step-down	3,015,200
Total	\$27,078,200

Capital Budget Summary

The Capital Budget includes legislatively-authorized capital projects that will be under way next year or are currently under way including the source of funding, estimated cost, and the status of each respective project. Projects with a scope less than \$1,000,000 do not require General Assembly approval and are not included in the Capital Budget. Many projects with a scope of less than \$1,000,000 will address deferred maintenance needs and classroom improvements.

Most of the capital projects reflect legislative authorization; projects started at an amount less than the authorized amount are displayed at the intended scope. Projects authorized but not funded to date or scheduled for FY 2019 are identified separately.

The Capital Budget totals \$77,000,000 from all sources of funds. HB 200 does not include any state funding for WKU requested capital construction projects.

TUITION AND MANDATORY STUDENT FEES SCHEDULE PER SEMESTER

<u>Student Level/Enrollment</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>Summer 2019/ Rate per Credit Hour</u>
Undergraduate			
Resident	\$5,101	\$5,301	\$442
Military Resident	5,101	5,301	442
Nonresident	12,756	13,248	1,104
International	13,080	13,572	1,131
Incentive	6,744	6,876	573
Graduate (Per Credit Hour)			
Resident	589	607	607
Military Resident	589	607	607
Kentucky P-12 Educator*	395	415	415
Nonresident, International	998	962	962
Nonresident, Domestic	873	899	899
Doctorate, Ed. Leadership (Per Credit Hour)			
Resident	589	589	589
Military Resident	589	589	589
Nonresident, International	998	962	962
Nonresident, Domestic	873	873	873
Doctorate, Nurse Practitioner (Per Credit Hour)			
Resident	663	663	663
Nonresident	858	858	858
Doctorate, Physical Therapy (Per Credit Hour)			
Resident	643	643	643
Nonresident	883	909	909
Professional MBA*	5,826	5,826	
Distance Learning (Per Credit Hour)*			
Undergraduate	510	530	530
Graduate (Excluding Kentucky P-12 Educator, DNP and DPT)	707	707	707
Active Military (Per Credit Hour)*	250	250	250
Dual Credit (Per Credit Hour)*	53	54	
WKU On Demand (Per Credit Hour)			
Undergraduate	425	442	442
Graduate	589	607	607

Mandatory Student Fees Per Semester (No change from FY 2018):

Student Athletics Fee	\$218
Student Centers Fee	\$62
Student Centers Fee, DSU Renovation Bonds	\$70
Parking Structure Fee, Creason Bonds	\$30

*Mandatory student fees are not assessed to these students.

Note: Full-time undergraduate students pay \$150 per credit hour for online courses in addition to full-time rate.

RECOMMENDATION:

President Timothy C. Caboni recommends that the Board of Regents approve the 2018-19 Operating Budget including the Tuition and Fees Schedule.

MOTION:

Approve the 2018-19 Operating Budget including the Tuition and Fees Schedule.